

## TARGET RIFLE AUSTRALIA LIMITED

### SUMMARY OF DIRECTORS MEETING 16-17 July 2016

#### Sydney International Shooting Centre

**Meeting Opened** at 2:15pm on 16/07/2016

**Attendance:**

Mr Rod Sampson (RS)  
Mr Sam Houston (SH)  
Mr Nick Sullivan (NS)  
Mr Anton Wurfel (AW)  
Mr Glenn Braybon (GB)  
Mr Richard Toye Executive Officer (EO)

**Matters Arising and Action Items from 16<sup>th</sup> and 17<sup>th</sup> April 2016**

- a. TRA Supplementary Rules would be updated as soon as practically possible to include details concerning 20m and 90m Bench Rest targets by end of August 2016 at latest.
- b. TRA Supplementary Rules to include a clause in Rule A 4.1 TRA supplementary rules stating that paper targets meeting the standards as set down in the rules can carry an "approved by TRA Ltd. mark / logo".
- c. Evaluations of portable test rigs for ammunition testing are continuing.
- d. Directors proposed that TRA accept the Prone Metallic Silhouette Discipline into the disciplines offered by TRA Ltd. QTS rules have been provided to TRA Technical Committee. Directors resolved to request formal approval from QTS to use rules and publish them as TRA Supplementary Rules for Prone Metallic Silhouette discipline with appropriate TRA logos etc.
- e. Nationals Competitions Survey - Following discussion, TRA board resolved to proceed with survey and to distribute to members via email and social media channels (i.e. Facebook)
- f. Review of Development Committee Charter - Charter has been reviewed and meets TRA Ltd.'s current needs. There is difficulty in finding people willing to become actively involved in the committee to progress matters further.
- g. All TRA members of the 2016 Olympic and Paralympic teams have been given grants to assist with their respective campaigns. Responses have been received from all athletes who were selected thanking TRA Ltd. for financial assistance provided.
- h. Initial face-to-face meeting of the bench rest committee took place on 13/06/2016 at Mildura. One of the main outcomes of the meeting was the recognition of the differences between the RBA/ WRABF bench rest discipline(s) and the TRA Ltd. Bench rest discipline(s) and the need to keep events such as National Championships separate. The next meeting of the committee is scheduled for 1/08/2016.
- i. Competition Committee met in mid-June and completed an update of the TRA National Championships Operating Manual and associated templates and documents and sincerely thanked the Competition Committee for the time and effort put into updating the manual and associated template documents. Documents have been circulated to directors for final approval prior to circulation to Member Bodies.
- j. The Board has reviewed the Technical Directors report from the 2016 Nationals and a summary of outcomes from the report will be forwarded to TRV.
- k. A draft officials pathway document was tabled at the meeting for consideration. It was noted that Shooting Australia was preparing a similar document and discussion centered on ensuring that this pathway is aligned with pathway being developed concurrently by Shooting Australia. Directors resolved to delay this process until documents from Shooting Australia are released.
- l. Technical Committee will appoint a Technical Director for the 2017 National Championships to be hosted by TRSA Inc. as soon as practically possible and advise TRSA Inc. of this appointment.
- m. First meeting of the 2016 TRA Ltd. coaching Committee has been delayed. Due to difficulties in coordinating a face-to-face meeting it has been decided to conduct the first meeting via either a Skype or Teleconference hook-up to outline program and requirements.
- n. Shooting Australia has made further changes to the FTEM framework document that incorporated recognition of prior learning (RPL) matters and other points. These will need to be incorporated into TRA Coaching accreditation and documentation once they are finalized and TRA has been made aware of them by Shooting Australia.
- o. Development Committee - Directors discussed a number of issues pertaining to the development committee, and suggested narrowing the focus of the committee to concentrate more on growing participation and membership numbers so as to more closely align with its charter. It was suggested that the committee should develop an action plan to achieve the primary objective of obtaining a 10% increase in TRA Ltd. Membership by the conclusion of 2017.

## General Business:

### Capitation Fees 2017, 2018 and 2019

#### 2017 Fees have been confirmed as:

| Full year members |          | Half Year members |         |
|-------------------|----------|-------------------|---------|
| Full Member       | \$56.00  | Full Member       | \$28.00 |
| Junior            | \$40.00  | Junior            | \$20.00 |
| Family*           | \$112.00 | Family*           | \$56.00 |
| Senior            | \$40.00  | Senior            | \$20.00 |
| Non-Shooter       | \$15.50  | Non-Shooter       | \$7.75  |
| Sub Junior        | \$23.00  | Sub Junior        | \$11.50 |
| Provisional       | \$26.00  |                   |         |

#### 2018 Fees have been confirmed as:

| Full year members |          | Half Year members |         |
|-------------------|----------|-------------------|---------|
| Full Member       | \$58.00  | Full Member       | \$29.00 |
| Junior            | \$42.00  | Junior            | \$21.00 |
| Family*           | \$116.00 | Family*           | \$58.00 |
| Senior            | \$42.00  | Senior            | \$21.00 |
| Non-Shooter       | \$17.00  | Non-Shooter       | \$8.50  |
| Sub Junior        | \$25.00  | Sub Junior        | \$12.50 |
| Provisional       | \$28.00  |                   |         |

#### Tentatively approved fees for 2019 (subject to confirmation) are:

| Full year members |          | Half Year members |         |
|-------------------|----------|-------------------|---------|
| Full Member       | \$61.00  | Full Member       | \$31.00 |
| Junior            | \$44.00  | Junior            | \$22.00 |
| Family*           | \$122.00 | Family*           | \$61.00 |
| Senior            | \$44.00  | Senior            | \$22.00 |
| Non-Shooter       | \$20.00  | Non-Shooter       | \$10.00 |
| Sub Junior        | \$27.00  | Sub Junior        | \$14.00 |
| Provisional       | \$30.00  |                   |         |

Directors also resolved to change the category definitions for Junior and Sub-junior Membership classifications as follows:

Junior - A shooting member who is under 21 but 16 or older on the last day of the State Association's Financial Year

Sub Junior - A shooting member who is under 16 on the last day of the State Association's Financial Year.

**This change to be effective from 1<sup>st</sup> January 2017**

### Website

An interim Updated TRA Ltd. Website has been uploaded This is only an interim measure as the site needed updating to generate more traffic and be linked to the TRA Social Media channels (i.e. Facebook, Instagram etc.). Following extended discussion on the matter of the websites, Directors resolved that NS approach a professional web developer

to provide a fully costed quotation to develop the new TRA Ltd. Website and incorporate the database module as developed by Neil Davies and forward quotation to directors as soon as it is received.

#### *National Development Program (National Training Squad)*

Following extended discussion, Directors resolved to change the nomenclature of the National Development Program to National Training Squad Program in order to eliminate confusion with other TRA initiatives. An initial coaches meeting will take place at the end of July and information packages will be sent out to coaches involved in the program.

It is anticipated that the first Training Camp will be held in late August (post Rio Olympic Games) to utilize the publicity surrounding the event and publicly acknowledge our returning athletes.

There is a view that the current National Training Squad was too large (currently approximately 32) and needs to be condensed to a more manageable number (approximately 12-16 athletes). This will necessitate a redraft of the selection criteria and paperwork for the National Training Squad. The initial training camp may be used as a measure to reduce the squad numbers, with appropriate exit strategies to be put in place for those who do not make the reduced squad.

#### *Draft Starter Pack for New Members.*

A draft starter pack document to be given to new TRA Ltd. Members was tabled. After extended discussion, directors resolved that this should form part of a broader overall action plan to be developed by the Development Committee to achieve the primary objective of obtaining a 10% increase in TRA Ltd. Membership by the conclusion of 2017.

#### *TRA Membership and Participation Grant Funding Program*

A draft membership growth and participation funding program was tabled, however, it was decided that this should also form part of the broader overall action plan to be developed by the Development Committee to achieve the primary objective of obtaining a 10% increase in TRA Ltd. Membership by the conclusion of 2017, with a particular focus on the development of Junior Clubs.

#### *2017 National Championships*

A draft program as prepared by TRSA Inc. was tabled. Directors expressed concern at the lack of detail in the draft program (e.g. no times listed for presentations, no detail concerning entry fees etc.) and felt that it could not be approved in its existing form. The competition committee at its meeting held recently, considered the draft program, together with the updated National Championships Operating Manual. Director, Nick Sullivan indicated that he was due to meet with TRSA Secretary on 27/07/2016, would discuss concerns expressed by directors and work with TRSA Inc. to produce a more detailed program of events within the guidelines set out in the National Championships Operating Manual.

#### *Letter from TRSA Inc. requesting shift of AGM*

Correspondence received from Secretary of TRSA Inc. requesting that TRA AGM and members forum be held separate and away from the National Championships was tabled. Directors agreed to write to TRSA indicating that the 2017 TRA Ltd. AGM will be held during the National Championships at an alternative time that is more suitable and that a member's forum does not need to form part of the AGM. Directors also considered the possibility of compiling and distributing an Annual Report to member bodies prior to the AGM.

#### *2018 National Championships – Letter from NSW SARAI*

A letter from NSW SARAI notifying that NSW SARAI will be unable to host the 2018 National Championships due to conflicts with other events including the Commonwealth Games and the proposed Junior World Cup to be held in Sydney was tabled.

Discussions resolved to contact QTS and formally that the organization consider hosting the TRA National Championships as indicated. Subject to a positive response being received from QTS, NSW SARAI would be invited to host the TRA National Championships in 2020.

#### *Shooting Australia Matters*

##### *Whole of Sport Governance Review*

Directors discussed progress on the Shooting Australia Whole of Sport Governance Review and it was noted that a decision had been made by Shooting Australia to delay the release of the final report and recommendations from Suiko Consulting until after the 2016 Olympic Games. This decision has been supported by the Australian Sports Commission. Target Rifle Australia Ltd has not been issued with a copy of the final report and recommendations at this point in time.

Reasons given for the delay included requests for clarification on a number of findings and recommendations in the report by the Shooting Australia Board. Directors continue to monitor this matter closely.

##### *Digital Marketing Officer Response*

A Shooting Australia discussion paper concerning the employment of a Digital Marketing Coordinator was tabled. Directors agreed to formally notify Shooting Australia that TRA Ltd are not in favour of the proposal, citing concern over the ongoing financial viability if the costs to the company were as indicated in the discussion paper.

#### *TRV request for funding assistance for coaching camp*

A request from TRV enquiring if there was funding assistance available for Member bodies to conduct coaching camps, was tabled. Directors resolved to reply to TRV indicating that funding would be available for certain aspects of the camp (e.g. coach travel and accommodation expenses) and TRV was requested to provide a more detailed application.

#### *WASRA request for TRA Lanyards and breech flags for new members.*

A request from WASRA concerning the supply of TRA lanyards, membership card holders and breech flags for new members if these items were available was tabled. It was agreed to organise the dispatch of approximately 100 lanyards and 100 breech flags to WASRA as soon as practically possible.

#### *WASRA request for marketing and promotional materials*

A request from WASRA for the provision of marketing and promotional materials for SSAA Shot Show event in Perth in October was considered. It was agreed that TRA Ltd. provide promotion and marketing materials for the event, including TRA introductory brochures, stickers, and promotional banners. Additionally a number of files and photos of the TRA booth at the SSAA Shot Show in Brisbane have also been forwarded to WASRA to assist in preparation of the stand in Perth.

#### *TRA Insurance Renewals*

Marsh Advantage Insurance has forwarded the annual insurance renewal documents for the TRA Ltd Public Liability and Personal Accident Insurance policies. These are due for renewal in early August. This will be attended to as a matter of priority to ensure that all policies remain current.

**Next Meeting: 24<sup>th</sup> – 25<sup>th</sup> September 2016 at SISC (subject to confirmation of venue availability)**

Meeting closed at: 12:00pm Sunday 17<sup>th</sup> July 2016.

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