

**TARGET RIFLE AUSTRALIA LTD**  
**SUMMARY OF DIRECTORS MEETING**

**22<sup>nd</sup> – 23<sup>rd</sup> July 2017**

**Comfort Inn, Regal Park, Adelaide SA**

**Meeting Opened: 12:05pm on 22/07/2017**

1. **Attendance:** Mr Rod Sampson (RS)  
Mr Nick Sullivan (NS)  
Mr Anton Wurfel (AW)  
Mr Glenn Braybon (GB)  
Mr Jim Brown (JB)  
Mr Richard Toye Executive Officer (EO)

The President welcomed Yvonne Hill (YH) to the Board Meeting.

The President also formally congratulated Nick Sullivan on his Order of Australia Medal in the 2017 Queen's Birthday Honours List.

2. **Apologies:** NIL

3. **Matters Arising From Action List from 7<sup>th</sup> May 2017**

- 3.1 Prone Metallic Silhouette Rules: GB circulated final draft of the rules on 19/07/2017. AW moved that the board ratify and approve the rules a circulated subject to the title being changed to "Prone Metallic Silhouette". Seconded by NS – Carried 5-0

Rules will be circulated to Member Bodies after changes made.

- 3.2 Starter Pack Documents – EO will circulate final draft documents to board for review and approval. It was noted that a number of changes to photographs will be needed before the documents can be published.

4. **Capitation Fees 2019 – 2020**

Capitation fees for 2019 and 2020 were discussed. Directors approved fees for **2019** as tabled below:

<b>Full year members</b>		<b>Half Year members</b>	
Full Member	\$61.00	Full Member	\$31.00
Junior	\$44.00	Junior	\$22.00
Family*	\$122.00	Family*	\$61.00
Concession	\$44.00	Concession	\$22.00
Non-Shooter	\$20.00	Non-Shooter	\$10.00
Sub-Junior	\$27.00	Sub-Junior	\$14.00
Provisional	\$30.00	Provisional	\$15.00

The Board **tentatively approved** the following capitation fees for **2020**:

<b>Full year members</b>		<b>Half Year members</b>	
Full Member	\$ 62.00	Full Member	\$ 31.00
Junior	\$ 45.00	Junior	\$ 23.00
Family*	\$ 124.00	Family*	\$ 62.00
Concession	\$ 45.00	Concession	\$ 23.00
Non-Shooter	\$ 20.00	Non-Shooter	\$ 10.00
Sub-Junior	\$ 28.00	Sub-Junior	\$ 14.00
Provisional	\$ 30.00	Provisional	\$ 15.00

## 5. **TRA Ltd Review of Committee Structures:**

Directors discussed the general committee structure of TRA Ltd. including:

- a. Amalgamating the Technical and Competition Committees.
- b. Current membership / functions of the Development Committee
- c. Reinstate the Finance Committee

Directors resolved to:

- a) Reinstate the Financial Committee
- b) Declare all TRA Ltd Committee Positions vacant and call for expressions of interest for participants on committees from Member Bodies.

The Executive officer will prepare and distribute formal documentation as soon as practically possible.

## 6. **Competition Committee Business:**

### **Postal Competitions Review and Recommendations**

The TRA Ltd Postal Competitions were reviewed and it was resolved that:

- a) NS and EO draft a proposal to standardise the competition rules and scoring for all TRA Ltd Postal Competitions.
- b) TRA Ltd Competitions Committee would approve a coordinator for each of the postal competitions and set reporting guidelines for coordinators to report to EO / Board
- c) Call for expressions of interest from current coordinators and member bodies for the conduct of 2018 Postal Competitions.
- d) Introduce a TRA Ltd. 50m Bench Rest Postal Competition conducted to TRA Bench Rest Rules.

### **Funding for Athletes Selected in 2017 Oceania Teams**

It was noted that TRA Ltd has provided funding for team members for previous Oceania Championships. Directors resolved to provide funding assistance for members selected to Represent Australia in the 2017 Oceania Championships to a maximum funding budget of \$10,000.

Exact details of any funding assistance provided will be determined once details concerning team representation have been released by Shooting Australia.

### **National Championships Operating Manual Amendments**

All amendments to the National Championships Operating Manual have been made and the manual is ready for distribution to member bodies.

Moved NS Seconded GB that the manual as tabled / presented be distributed to all member bodies effective as of this board meeting. Carried 5-0

EO will distribute the manual and supporting documents to all Member Bodies as soon as practically possible.

## 7. **Technical Committee Business**

### **Australian Supplementary Rules Update**

GB reported that Supplementary Rules update is still ongoing with A. Maranik to finalise documentation updates. Currently, the Technical Committee is waiting on proposed changes to TRA Ltd. Bench Rest Rules from Bench Rest Committee to be forwarded to Technical Committee for inclusion.

It is envisaged that the supplementary rules will be finalised by end of August so that they can be distributed to member bodies to take effect as of 1<sup>st</sup> January 2018.

## **8. Coaching Committee Business**

### **National Training Squad – Progress Report**

NS tabled a proposed pathway for Rifle Athletes together with email correspondence concerning the “pre-A4G” squad prepared by Shooting Australia Rifle National Talent Coach Carrie Quigley. The proposal tabled does not stipulate the proposed funding model for the “pre-A4G” squad and A4G squads conducted by Shooting Australia.

NS indicated that the annual Shooting Australia A4G funding initiative funding (\$25,000) is likely to be channelled into the “preA4G” squad activities.

NS suggested that the Board determine TRA Ltd.’s coaching needs in conjunction with Carrie Quigley and State Presidents as there is a need to develop coaches at the grass roots levels (i.e. clubs) and should be a priority for TRA Ltd to develop in a more structured way and he will liaise with State Presidents, Carrie Quigley and Shooting Australia to facilitate progress on this matter.

### **Funding for Coaching Camps**

Directors have expressed concern about the ad hoc approach of current coaching camps, athlete development and that appropriate structures need to be put in place to facilitate progress.

The Board advises all member bodies that funding for State coaching initiatives is currently under review, and that in future any requests for funding for State coaching initiatives must include a detailed budget at the time a request is made.

## **9. Development Committee Business**

### **Recent Decisions by the IOC/ISSF and the long term effect on shooting in Australia.**

Discussion centred on the recent announcements / decisions made by the ISSF concerning the Shooting Program for the Tokyo Olympic Games and beyond, in particular the removal of the 50m Prone event from the Olympic Program.

The Board understands that 50m Prone will not be phased out completely and will remain part of the World Championships.

### **The Board stresses that 50m Prone is still considered to be the premier event for TRA Ltd. Members at National Championships and other international events.**

However, directors also advise member bodies to consider the inclusion of alternative events such as 10m 3 – Position Air Rifle as it is shot extensively in Europe and is a more cost effective introduction into position shooting.

## **10. Shooting Australia Business**

### **Whole of Sport Governance Workshop report**

The Board welcomed Jaime Drumm (Shooting Australia Community Development Officer) to the meeting.

EO reported that Shawn McEachin (Pistol Australia EO) and EO presented the draft Whole of Sport Participation at the Shooting Australia Whole of Sport Governance Review Workshop on 27th May, at the Novotel Brisbane Airport hotel. The plan appeared to be received quite well by most participants in the workshop.

Jaime Drumm updated the Board about what is currently happening with the Whole of Sport National Participation Program since the workshop including a National Come and Try day approximately 6 weeks after the conclusion of the Commonwealth Games

Another initiative is the creation of a National Participation Program to develop a link between Come and Try programs and full membership.

#### **11. TRA Website**

NS presented a verbal report that the updating of TRA Ltd website is on schedule apart from some minor issues with database interface and security. The National Database will reside on TRA Ltd Servers with appropriate levels of encryption to maximise security safeguards.

The test website is to be up and running within 2-3 weeks with a selected test group using 2-stage encryption security measures. Cornerstone web systems advised that TRA Ltd will need to have approximately 4x the existing band-width currently being used once the upgrade is complete and functional.

There is a need for good quality, high resolution photographs of at least 2 megabits need to be used for future website updates.

#### **12. 2018 TRA Ltd Workshop**

EO advised that the workshop has been booked for 13<sup>th</sup>-14th January, 2018 at Brisbane International Shooting Centre (BISC). Accommodation has also been booked tentatively with the QRA.

Directors brainstormed topics to be considered for the program of events for the workshop. Topics included:

- States to take a great part in the planning and topics of the workshop
- Possible topics: Future directions of TRA Ltd.; Coaching issues;
- Demonstration of Trace Units
- Displays from Clever Combination / Potter Firearms
- SWOT Analysis for TRA Ltd.
- Sales & Marketing information for the sport
- Strategies to mix people up out of comfort zones
- Pathways documents etc to be explained by Carrie Quigley / Shooting Australia
- Shooting Australia CEO to attend and present at workshop
- Changes to Administrative Structure moving to a top down approach (look at other administrative models ACTA / Sporting Clays)
- Athletes' perspectives

The EO will circulate Notice of Workshop and Call for Program Items to member bodies with deadline for submissions prior to next board meeting.

#### **13. Trace Shooting Units**

The Board advises that Target Ammunition Pty Ltd has purchased 30 Trace Shooting units which are available to Members at a cost of \$990 each (inclusive of GST) plus postage and packaging.

Please refer to the attached flyer and review of the units for more information. Member bodies are requested to circulate the flyer and review throughout their club and member networks.

#### **14. TRA Ltd Constitution Review and Succession Planning**

NS is conducting a review of the current TRA Ltd. constitution to ensure that it meets current ASIC requirements and will provide a list of recommendations for proposed changes for consideration at the next board meeting. The Board will consider any such recommendations prior to submitting them to the Members at the next Annual General Meeting.

Directors also discussed succession planning as RS is due to retire as president and director at the 2018 AGM. The EO will advise Member Bodies of this in formal correspondence

**15. Appointment of Yvonne Hill to TRA Ltd. Board.**

The Board formally invited Yvonne Hill to be appointed as an external director under section 9.1D of the TRA Ltd. Constitution. Yvonne accepted the invitation.

NS Moved that Yvonne Hill be appointed as an external director under section 9.1D of the TRA Ltd. Constitution. Seconded by AW. Carried 5-0

**16. Next Meeting:**

Date: 23<sup>rd</sup> – 24<sup>th</sup> September 2017  
Venue: Adelaide, South Australia. (Comfort Inn Regal Park)

December Meeting:  
Date: 16<sup>th</sup> – 17<sup>th</sup> December  
Venue: Adelaide, South Australia. (Comfort Inn Regal Park)

**25. Closure:**

**Meeting Closed 12:30pm 23/07/2017**

<b>Proposed Corporate Timelines for 2017 – 2018</b>			
<b>End Of Year Financial Statements</b>		<b>Corporate Matters</b>	
<b>Event</b>	<b>Date</b>	<b>Event</b>	<b>Date</b>
Stock Take	31 <sup>st</sup> December 2017	Preliminary Notice of AGM, Special Resolutions and Director nominations to Members	2 <sup>nd</sup> February 2018
Figures to MHW to prepare Statutory accounts	31 <sup>st</sup> January 2018	Last day for receipt of Director nominations and Special Resolutions	2 <sup>nd</sup> March 2018
accounts prepared (by MHW)	28 <sup>th</sup> February 2018	Last day for receipt of Ordinary Resolutions	2 <sup>nd</sup> April 2018
Directors approve Accounts by circular resolution	30 <sup>th</sup> March 2018	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	5 <sup>th</sup> April 2018
<b>AGM – 5<sup>th</sup> May 2018</b>			