

TARGET RIFLE AUSTRALIA LTD
SUMMARY OF DIRECTORS MEETING

3rd – 4th March, 2018

Comfort Inn and Suites, Robertson Gardens, Nathan Qld

Meeting Opened: 12:00pm on 3/03/2018

1. **Attendance:** Mr Rod Sampson (RS)
Mr Nick Sullivan (NS)
Mr Glenn Braybon (GB)
Mr Jim Brown (JB)
Mrs Yvonne Hill (YH)
Mr Richard Toye Executive Officer (EO)
2. **Apologies:** Mr Anton Wurfel (AW)
3. **Action List from 17th December, 2017:**
 - 3.1 **Officials Database Inaccuracies:**

The Officials Database inaccuracies have been corrected and those officials affected have been advised and issued with new certificates where necessary.
 - 3.2 **2018 National Championships Flyer and Entry Forms:**

The 2018 National Championships program has been uploaded to the TRA website and the online entry portal will be finalised as soon as practically possible.
 - 3.3 **Draft Proposal for Open Prone Championship:**

Directors agreed to postpone further discussion on this matter until later in 2018 with a view to have something in place for 2019.
 - 3.4 **2018 Nationals Program:**

The 2018 Nationals Flyer was distributed to Member Bodies via email on 20/12/2017. The Program and entry forms have been uploaded to the TRA website.
 - 3.5 **Postal Competitions:**

The rules for 2018 Interstate Postal Competitions were transcribed to TRA letterhead and distributed to member bodies on (2/2/2018)
 - 3.6 **Approved TRA Ltd Range Officer's Course Documentation:**

Documentation was distributed to Member Bodies and presenters / assessors via email on 11/01/2018
 - 3.7 **Target Ammunition Edge Stock:** Member bodies were advised of the end of stock runout pricing on Eley Edge ammunition via email distributed on 22/01/2018
 - 7.33 **Target Ammunition OSP Match Pistol Stock:** Member bodies were advised of the end of stock runout pricing on OSP Match ammunition via email distributed on 22/01/2018
4. **Financial Reports:**
 - 4.1 End Of Year Financial Reports of TRA Ltd to 31st December 2017
 - 4.2 End of Year Financial Reports of TRA Ltd and Consolidated Entity for the year ending 31st December 2017

The financial reports as listed above for TRA Ltd, and TRA Ltd and Controlled Entity were tabled at the meeting.

Directors discussed the financial reports at length and resolved to accept them as presented / tabled. Directors approved the release of the End Of Year Financial Reports of TRA Ltd to 31st December 2017 and End of Year Financial Reports of TRA Ltd and Consolidated Entity for the year ending 31st December 2017 with notification of the 2018 AGM.

(Secretarial Note: The reports were distributed with AGM Documentation to all Member Bodies via mail and email on 5th March 2018)

5. Company Secretary Report:

A report was tabled for the meeting summarising the outcomes of the TRA Ltd General Meeting held on 24th February 2018.

In summary, all documentation pertaining to the meeting and proposed changes to the constitution was circulated to member bodies on 21/12/2017, prior to the 60 day requirement under the TRA Ltd Constitution.

The meeting took place on 24/02/2018 as notified and minutes of this meeting have been distributed to directors for approval. Once approval has been granted, the minutes, together with the updated constitution as approved will be distributed to Member Bodies.

6. 2018 Annual General Meeting.

The board was advised that only one nomination for an Elected Director had been received from Member Bodies by the deadline required for nominations.

Directors resolved that a casual appointment of a Director may be considered at the first directors meeting after the 2018 AGM.

Directors discussed the issue of funding for State Association Delegates to attend the 2018 Annual General Meeting and resolved that TRA fund the travel and accommodation costs (if required) for the appointed representative of each State Association.

Observers from Member Bodies are able to attend the AGM at the full cost of their respective State Association.

Directors also resolved that the time of the AGM be brought forward to a 10am start to allow for a Member's Forum to take place.

7. 2019 Annual General Meeting.

Directors resolved to set a tentative date for the 2019 TRA Annual General Meeting for **Saturday 18th May 2019** at a time and venue to be advised. This will be confirmed at the 2018 AGM.

8. Competitions Committee:

2018 National Championships

To date there are approximately 10 entries and a number of enquiries concerning the 2018 National Championships.

The board received an offer from Luke Brown to conduct a presentation of approximately one hour's duration outlining how to film and photograph sporting events using a mobile phone during the 2018 National Championships.

Directors agreed that this was a worthwhile venture and will liaise with the organising committee of the 2018 National Championship to determine a suitable date, time and venue during the Nationals for the presentation. More information will be distributed to Member Bodies, members etc. via website / Facebook and emails as and when it is received.

The board resolved to approach ammunition importers, wholesalers and retailers for potential sponsorship arrangements with TRA Ltd. for the National Championships.

Postal Competitions

International postal competition rules for Slazenger Match and International Matches (Wakefield, Drew, Commonwealth Cities) etc. have been distributed to member bodies and the 2018 Nationals Organising Committee as needed.

Directors resolved to have pennants made for the winners of the 2017 TRA Domestic Postal Competitions (i.e. the Graham Lawler, Warren Potent, TRA 3-Position and TRA Junior Prone Postal series) and to review the situation following the 2018 competitions.

Funding for Athletes Selected in 2018 Commonwealth Games Team:

“Secretarial Note: The President declared a conflict of interest concerning this matter and abstained from any discussion and vote.”

Directors discussed potential funding for TRA member athletes selected to contest the 2018 Commonwealth Games. TRA Ltd Members selected are:

Dane Sampson,
Will Godward,
Robyn Ridley,
Susannah Smith,
Emma Adams,
James Daly,
Alex Hoberg
Tori Rossiter.

Directors resolved to award \$1000 in funding to each TRA Ltd. member selected in the Commonwealth Games team for 2018 to assist them with costs incurred for preparation and training for the event. (Carried 4-0 with 1 x abstention)

Funding for junior athletes selected to contest 2018 ISSF Junior World Cup event Sydney, March 2018

Directors also discussed the issue of funding athletes selected in the Australian Team to contest the Junior World Cup event in Sydney. Athletes that have been selected for this event are:

Emma Adams,
Tori Rossiter,
Katarina Kowplos,
Michael Davis,
Alex Hoberg.

Directors resolved that any applications for funding received by these athletes will be treated on a case by case basis.

Funding for athletes selected to contest 2018 ISSF World Championships

Directors also discussed the issue of funding athletes selected in the Australian Team to contest the 2018 ISSF World Championships

Directors resolved to wait on further clarification from Shooting Australia concerning this matter before making any determination on funding availability for this event and that any applications for funding assistance for this event will also be treated on a case by case basis.

2019 National Championships

Unofficial correspondence was received from the secretary of WASRA concerning the 2019 National Championships.

The preliminary tentative dates for the 2019 National Championships are from the 15th to 22nd April 2019. A fully funded proposal is still a few months away.

Directors noted that the dates proposed were at the traditional time at Easter and discussed obtaining feedback from those attending the 2018 Nationals concerning the timing and content of the Nationals program as it was felt this was a worthwhile exercise to give future competition committees some indication as to the pros and cons of any changes to the Nationals program in the future.

The directors also noted that the proposed program for the 2019 National Championships may be subject to potential changes as a result of recent changes to the ISSF rules and instructed the Competitions and Technical Committees to liaise with WASRA concerning this matter.

9. Technical Committee

Australian Supplementary Rules Revision

The Board was advised that the Technical Committee was waiting on the recommendations and proposed updated TRA Bench Rest Rules from Bench Rest Committee.

As soon as these were received, the rules update would be finalised and circulated to all members of the Technical Committee for final discussion before being submitted to the Board for approval, ratification and publication.

The directors instructed the Bench Rest Committee to finalise the proposed rule changes as a matter of urgency and forward them to the Chairman of the Technical Committee as soon as practically possible

TRA Ltd. Officials Course and documentation

This documentation has almost been finalised. A compilation library of questions and scenarios to be used in assessment of course participants is still being compiled.

As soon as this is completed, the final documentation will be distributed to all members of the technical committee for perusal prior to submission to the Board for final approval and ratification.

Impromptu Technical Committee Meeting

Directors suggested that as most members of the Technical Committee would be attending the Commonwealth Games in some capacity, it should be possible to conduct an impromptu meeting of the Technical Committee during the course of the event.

10. Coaching Committee

Pre-A4G Squad – Progress Report and Budget

The Board was advised that there has been little progress on this matter, with no correspondence received from Shooting Australia to date concerning the strategic plan and proposed budget expenditure for the program.

TRA Ltd will contact Shooting Australia seeking a detailed strategic plan for the program including an itemised budget, key performance indicators and progress report concerning this matter.

11. Promotion and Marketing

Starter Pack document – progress report

A final review of the draft document was completed on 21/02/2018 and a report with recommendations was tabled at the meeting.

Directors resolved to accept the recommendations. Director Yvonne Hill indicated that she would make the necessary changes to the documentation, and circulate it to the Board for final approval, ratification and publication at the next Board meeting.

Membership Growth and Retention:

Directors discussed ways and means of increasing TRA membership and retaining TRA's existing membership base. In summary the discussion covered topics such as:

Relevance of TRA Ltd to the average club member
TRA Ltd investment into grass roots development at club and State level
Benefits of TRA Ltd Membership
Increasing and diversifying income streams through merchandising initiatives, partnerships and sponsorships

Directors will compile a comprehensive discussion document that will be considered at future board meetings at the members' forum following the 2018 Annual General Meeting.

12. Bench Rest Committee

Directors continue to liaise with supporters and members participating in the WRABF discipline to further develop the discipline within State Associations.

Negotiations are continuing in relation to the 2018 RBA National Championships scheduled for later in the year, which will be considered at the next meeting of the potential hose club, the Newcastle Small Bore Rifle and Air Rifle Club Inc

13. Shooting Australia "National Come and Try May" update:

Shooting Australia provided a written update concerning the Come and Try May initiative. At the time of the report 11 x TRA Ltd affiliated clubs had registered for the initiative out of a total of 35 across all disciplines. Clubs registered to date include:

Brisbane Rifle Club	Mildura Smallbore Rifle Club
Reynella Smallbore and Air Rifle Club Inc	Sydney International Shooting Centre
Newcastle Smallbore and Air Rifle Club	Paramount Targetsports Club Inc.
Brisbane Smallbore Rifle Club	Port Pirie
Eltham Small Bore Rifle Club	Morgan Smallbore Rifle Club
Toowoomba Small Bore Silhouette Rifle Club Inc.	

Club participation in this initiative is entirely voluntary and directors encourage as many clubs as possible to register. Further updates concerning the initiative will be distributed to member bodies as and when they are received from Shooting Australia

14. Next Meeting

5th – 6th May at QTS Brisbane following the conclusion of the Members Forum following the AGM.

Meeting Closed 12:10pm Sunday 4/3/2018

2018-2019 Corporate Timeline appears overleaf.

Proposed Corporate Timelines for 2018 – 2018			
End Of Year Financial Statements		Corporate Matters	
Event	Date	Event	Date
Stock Take	31 st December 2018	Preliminary Notice of AGM, Special Resolutions and Director nominations to Members	By 1 st February 2019
Figures to MHW to prepare Statutory accounts	By 31 st January 2019	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	8 th March
accounts prepared (by MHW)	By 1 st March 2019		
Directors approve Accounts by circular resolution	By 8 th March 2019	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	15 th March 2019
AGM – 18th May 2019 (tentative)			