

**TARGET RIFLE AUSTRALIA LTD**  
**SUMMARY OF DIRECTORS MEETING**

**January 2019**

**1. All directors and EO present**

**2. Card Printer:** The matter has been left on the table until the board obtains a clearer direction on the National Database.

**3. Grant funding to athletes:** EO advised that notification of grant funding was forwarded to athletes on 2/11/2018. All athletes awarded grants responded and all grants have been awarded.

**4. Disposal of TA Pty Ltd Container:** Target Ammunition has disposed of the container asset as per the board's decision at the end of November 2018.

**5. Finance Committee Appointment:** Stan Kosmala accepted his appointment to the Finance Committee.

**6. Finance Committee Tasks:** The Finance committee is tasked with obtaining financial advice from suitably qualified independent financial advisers concerning an appropriate cash reserve to be held by the company together with suitable investments for the company to generate income from the cash reserve. The Finance Committee will provide recommendations to the board at the next board meeting.

The finance committee is also tasked to provide recommendations to the board on how TRA funds can be utilised for the benefit of members, affiliated clubs and State Associations.

**7. 2019 TRA AGM:** The venue for the 2019 AGM has been booked. The meeting will take place at the Best Western Airport Motel and Convention Centre on Saturday 18<sup>th</sup> May 2019 from 10am. The meeting room has been booked and member bodies have been notified with a preliminary notice of the AGM.

As up to 4 x elected directors are eligible for election, directors resolved to conduct the first board for 2019 – 2020 meeting approximately 1 month following the AGM. (i.e. approximately 22<sup>nd</sup> – 23<sup>rd</sup> June)

**8. Strategic Plan Action Plans:** TRA Ltd Strategic Plan for 2019-2024 was circulated to Member Bodies on 5/11/2018 with a request for feedback and action plan suggestions. To date no member bodies have responded with feedback.

Suggested action plans from the TRA Strategic Plan (January 2019) were tabled for feedback from directors.

**9. Committee / Panel / Working Group Restructure:** Documentation concerning the TRA committee restructure was circulated on 5/11/ 2018. To date the following nominations for committees, panels or working groups have been received: Robert Scott (TSARA) nominated for the Technical Committee.

Directors resolved to disband the competitions committee. In future, a board member and an appointed technical delegate will take over the responsibility for liaising with Member Bodies hosting TRA Ltd National Competitions.

**10. QTS President:** GB welcomed QTS President Alan Smith to the meeting and requested an update / progress report from QTS. Alan advised that National Come 'n' Try day was very successful in Qld with in excess of 130 participants across all age groups and was very beneficial for those QTS clubs that participated.

With the closure of the Belmont range for the Commonwealth Games, many Brisbane based clubs suffered a decline in membership and participation numbers, however numbers are slowly returning to pre-Commonwealth Games range closure levels.

Maryborough club has been successful in retaining their range however this is still to be finalised with ministerial approval. QTS thanked TRA Ltd for the assistance provided on this matter.

**11. National Database:** Currently, three Member Bodies are on the TRA Ltd National Database. EO will write to other Member bodies requesting a copy of their member's databases in Excel or Access formats be forwarded as soon as practically possible in order to complete this project

12. **Capitation Fees:** Directors resolved that a reduced capitation fee for first year members be considered by the board for discussion at the next board meeting when capitation fees for 2021 – 2022 are discussed.
13. **Policies: Directors approved and endorsed the draft** TRA Ltd Sports Science and Medicine policy as tabled. The policy will be distributed to member bodies and members as soon as practically possible.
14. **2018 TRA-RBA National Bench Rest Championships Report:** Directors received a verbal report concerning the RBA National Championships. In summary:
- Competition ran reasonably well with some reasonable scores shot.
  - The presence of TRA Ltd Board Members was well received by the competitors.
  - Minor issues arose in relation with competition procedures resulting in 12 issues concerning scoring / results.
  - Another minor issue arose concerning the team selections for the 2019 WRABF World Championships in South Africa highlighting the need for clearly defined selection policy for future international events.

15. **2019 TRA National Championships Progress Report:** On Thursday 3rd January 2019, the TRA Ltd Board was advised that recent action by the WA Police Department have made it very difficult for WASRA to meet critically important milestones required to have the Whiteman Park range ready for the 2019 Nationals program.

Following this advice and in order to minimise any risks to members, range officers, officials and WASRA, the TRA Ltd Board of directors were left with no alternative but to relocate the 2019 National Championships to another State. This decision was made in the best interests of all concerned.

The TRA Technical Delegate approached NSW SARAI to host the 2019 at short notice. NSW SARAI agreed to host the 2019 TRA Ltd National Championships at Sydney International Shooting Centre, subject to availability of the venue. This was subsequently confirmed and the Nationals will proceed according to the revised schedule in the official program.

The official program has been developed and distributed to member bodies and members as well as being uploaded to the TRA Ltd website and Facebook pages.

16. **National Championships Perpetual Trophies and Medals**

*TRA Ltd Perpetual Trophies.* Following the decision made at the last director's meeting to "retire" the current TRA Ltd perpetual trophies, directors resolved to award small individual plaques to winners of TRA Ltd National Championships Perpetual Trophies for 2019 as a trial for 2019. Each small plaque will include a photograph and name of the original perpetual trophy it is awarded for.

*Medals:* An order was finalised with National Medals (Brisbane) on 1/11/2018 with an order of 215 TRA and RBA medals. The medals arrived in Mid-December.

17. **TRA National Championships Ammunition Sponsorship:** Directors resolved to approach Target Ammunition Pty Ltd.'s suppliers for ammunition sponsorship for the 2019 National Championships.
18. **TRA Prone Team to New Zealand:** The selection competition was well received by those who attended the event. The team has been selected and athlete agreements have been received. David Wright has been appointed as the team manager and is continuing to liaise with the team concerning the competition.
- TRA is funding the cost of 1 x Team shirt for each member while some athletes have ordered extra shirts and other clothing.
19. **Trans-Tasman Teams Prone Match.** Directors considered a proposal to institute a Trans-Tasman prone teams match contested between NZ and Australia annually at each country's respective National Championships and resolved to leave this matter in abeyance until the receipt of the team manager's report following the 2019 event.
20. **Proposal Competition Leagues:** Direction was sought from directors concerning the proposal to conduct TRA League competitions as presented at the last meeting. Directors resolved to seek input from TRA membership via social media poll before proceeding with any postal league competitions.

21. **TRA Ltd Interstate Postal Competitions:** Participation numbers for the Graham Lawler and TRA 3P interstate postal competitions were significantly down on previous years and a recommendation to discontinue the Graham Lawler postal competition had been received from the coordinator.

Directors resolved to continue the Graham Lawler for one more year with EO taking over the administration of the competition.

There are no plans to discontinue any of the other TRA Ltd Interstate Postal Competitions at this stage.

22. **TRA Ltd National Grading System:** New grading scales were distributed to all member bodies on 18/12/2018. QTS sought clarification on the calculation methodology for determining grades for members.

The calculation method for determining the grade of a member is to take last 5 scores, drop the highest and lowest results and average the rest.

23. **Appointment of Technical Director for 2019 National Championships:** Nicholas Sullivan has been appointed as the TD for the 2019 National Championships.

24. **TRA Officials Database:** The TRA Ltd Range Officials database as been updated and renewed accreditation for TRA Ltd range officials has been issued.

25. **Pre-A4G Squad Progress Report:** An article has been prepared for the next edition of the TRA E-Magazine concerning the PreA4G Squad. A National Junior Camp was conducted in December which included the attendance of a number of state level coaches. The TRA President and Director Nick Sullivan continue to liaise with Shooting Australia personnel on this project.

26. **Member Recognition Key Ring Project:** To date 22 members have ordered commemorative key rings. All who have ordered thus far have in excess of 25 years of membership. TRA Ltd will do a marketing push of this initiative during the National Championships to generate more interest.

27. **TRA Website** A number of minor changes and upgrades have been made to the website in recent weeks.

28. **TRA E-Magazine:** The latest issue of the TRA E-magazine has been delayed due to other urgent matters requiring attention, but will be issued as soon as practically possible. The format of the magazine has been changed slightly so that it is more easily readable across multiple digital platforms.

29. **3-position Air Rifle and Target Sprint Program Development:** TRA will examine the feasibility of developing a plan for implementation of programs for 3P air Rifle and Target Sprint events at club, state and national levels. TRA Director Jim Brown will continue to research and liaise with Member Bodies, affiliated clubs and members on this initiative.

30. **TRA Ltd Logo Design Competition:** Member bodies were sent details of the TRA Logo Design Competition on 5/11/2018. To date no entries have been received. Directors resolved to extend the deadline to 29<sup>th</sup> March 2019, advertise it in the TRA E-Magazine and notify member bodies.

Preferred designs will be presented to member bodies for voting on at the TRA member's forum following the 2019 TRA AGM.

31. **WRABF World Championships Team Selections:** The Australian Team to attend the 4<sup>th</sup> WRABF world Championships in South Africa in August 2019 is still being finalised. To date, selected athletes have been notified, athlete agreements have been signed and the majority of accommodation and transport logistics have been finalised. Entry fees are the next priority

32. **Shooting Australia AGM and Member's Forum November:** The Shooting Australia AGM and members forum took place on 9/10 November respectively. In summary:

Bruce Scott was re-elected as a Director of SA at the AGM.

#### SA MEMBERS FORUM

- The meeting highlighted another significant shift forward in how Member Organisations and Shooting Australia are working together for the greater good of our sport.
- There were many areas and topics discussed and agreed upon, but the major agreement was that at the beginning of 2019 Shooting Australia with the support of Member Organisations will deliver a State/Territory Association "Road Show". The Road Show will be facilitating a session with State

President's, Directors, Secretaries, Administrators in each State and Territory to understand the state based issues, problems, opportunities and solutions that our sport faces. This local focus will allow better planning and execution of strategies for the sport at both a local and National level.

- Joint Membership Database System - a continued commitment to investigating the feasibility of a joint membership database system to make life easier for grass roots members and clubs and to ultimately make the investment in membership database systems cheaper for all.
- Shared Digital Platforms - an understanding of the importance of looking at shared digital platforms to improve communications and reach and make it more affordable for all.
- Travelling teams - a commitment to work towards a policy framework to include uniform, logos, agreements, codes of conduct and policy requirements for athletes selected to be a part of Australian Teams.
- Coaching and Officials Accreditation - It was agreed to form two separate working groups to review current pathways, materials and resources. Member Organisation re-affirmed the importance of maintaining national minimum standards, but needing to review these and specific discipline resources

**33. Next Meeting – 23<sup>rd</sup> - 24<sup>th</sup> March 2019**

At Hunt's Motel Liverpool (subject to confirmation)

**Meeting Closed: 11:48am 20/01/2019**

<b>Corporate Timelines for 2018 – 2019</b>			
<b>End Of Year Financial Statements</b>		<b>Corporate Matters</b>	
<b>Event</b>	<b>Date</b>	<b>Event</b>	<b>Date</b>
Stock Take	31 <sup>st</sup> December 2018	Preliminary Notice of AGM, Special Resolutions and Director nominations to Members	1 <sup>st</sup> February 2019
Figures to MHW to prepare Statutory accounts	By 31 <sup>st</sup> January 2019	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	8 <sup>th</sup> March 2019
Final accounts prepared (by MHW)	By 1 <sup>st</sup> March 2019		
Directors approve Accounts by circular resolution	By 8 <sup>th</sup> March 2019	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	15 <sup>th</sup> March 2019
<b>AGM – 18<sup>th</sup> May 2019</b>			