



TRA LEVEL 1 RANGE OFFICER'S COURSE PARTICIPANT WORKBOOK

Once complete, please email the Workbook back to your Course Co-ordinator who will advise when the Workshop will be held.

NAME:

MODULE 2 LEGAL RESPONSIBILITIES & RISK MANAGEMENT

2.1 List three possible types of assault that could occur on a rifle range.

2.1 In what ways could range officials be subject to an assault as a result of their role on a range?

2.1 Give an example of a situation at a club, where a range officer could be thought to be negligent

2.2 In simple terms, give a short statement that indicates your understanding of the practical application of Duty of Care on a rifle range.

2.2 In simple terms - What is the "reasonable person test"

2.3 List three possible hazards of sitting in a chair on a rifle range.
(What can happen? How it can happen? Where it can happen?)

2.4 A member of your club is practicing on the range alone. Classify the level of risk and identify what controls are needed to do this safely.

2.4 As a personal risk audit answer the following questions with a simple YES or NO.

If you answer YES then think how you can apply this knowledge.

If you answer NO think how you can improve your knowledge.

Do you understand your obligations with reference to the Firearms Legislation and associated Regulations in your State?

Have you read any online information on "Risk Management" from the Department for Sport in your State?

Has a risk audit been completed recently for your club range?

List five specific item examples that you would look for in your risk audit

SPORT MODULE 1 – KNOW THE RULES

S1.1 List 2 actions to be performed by a range official for each situation:

- before the range can be declared safe to use
- before any shooting can be started.
- to stop shooting before anyone is permitted to move down range.
- at the conclusion of all shooting on any range.

S1.2 For the following events provide some typical wording that may appear in a Range Guide:

To Start shooting...

Moving firearms from the firing point...

MODULE 3 – RANGE CONDITIONS

3.1 Note a range in your State or one that you know that has:

A full size danger area

A Partial Safety danger area

No danger area range

3.2 List 5 areas/items to be checked in any Range Safety Audit

3.2 How often should a range Safety Audit be conducted and by whom?

MODULE 4 – MANAGING PEOPLE - COMMUNICATION

4.1 List ways people communicate with others.

4.2 Give a shooting related example where you may want to use in your Range Official duties:

An Open question

A Reflective question

A Closed question

4.3 *As a Range Official of a practice session you observe an experienced shooter repeatedly loading the rifle before it is pointing at the target. You have given him several warnings but have decided to talk to this shooter once he finishes shooting.*

What are you going to say..

SPORT 2 – RANGE STANDING ORDERS & OPERATING PLANS

S2.1 From your experience, consider 2 ranges you know well, then complete each cell of the following table.

	<i>Range 1</i>	<i>Range 2</i>
<i>Are the Range Orders displayed/ easy to see?</i>		
<i>Are there any special procedures for night firing?</i>		
<i>Specify the calibre of firearm & ammunition permitted to be used</i>		

S2.2 As a Range Official during your pre-shooting checks of the 20m indoor range you notice large fragments of lead splashback on the floor in front of the firing position. Describe either why this is an acceptable risk or what risk management actions you would take before allowing the range to be used for shooting.

S2.3 In point form, outline your actions when finding a cartridge in the breach of a firearm while completing a post shoot inspection.

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S2.4 A shooter has a malfunction, and you are the closest Range Officer – what do you do

S2.5 What do you (the Range Officer) need to do at the end of the shooting session

MODULE 6 – ROLE OF AN OFFICIAL

6.1 What are three Range Officer duties that are very important during any active shooting

6.2 Identify 3 aspects of your officiating in which you feel you excel.

1

2

3

6.3 Any aspects of your officiating that you would like to improve.

6.4 What practical strategies could be used to assist you to achieve improvement in these areas?

MODULE S3 – USE OF STANDARD RANGE COMMANDS

This is a practical module and will be undertaken at the Workshop

MODULE 5 – DEALING WITH CONFLICT

5.1 In what sort of situations could conflict arise on a rifle range

5.2 You seem to be caught up in the potential conflict situation. What are some of the ways that you (as Range Officer) can deal with the conflict before it escalates.

5.3 What are three signs of potential conflict

5.4 What are three very effective conflict resolution strategies

END OF DOCUMENT

Thank you – please ensure you have included your name on the first page of this document, then save this file, and email it to your Course Co-ordinator. You will be notified when the workshop is to take place.