

TARGET RIFLE AUSTRALIA LTD
SUMMARY OF DIRECTORS MEETING

February 2021

HELD VIA WEB CONFERENCE

1. **Attendance:** All directors and executive officer present.
 2. **TRA Committee Restructure:** directors resolved to compile a document seeking expressions of interest from TRA members to sit on various committees proposed in the TRA committee restructure and publish the document on the TRA website and social media services.
 3. **Grants to TRA Members of Olympic Team:** Directors resolved to proceed with the awarding of the \$2000 grants to each TRA member selected in the Tokyo Olympic Team.
 4. **Audited Financial Statements for 2020:** Directors approved the audited financial statements for the year ending 31st December 2021 for distribution with the notification of the 2021 TRA Annual General Meeting.
 5. **Updated Budget:** An updated budget for the period 2021 – 2023 based on revised figures and recent board decisions was prepared and distributed to directors for perusal and consideration.
 6. **Executive Officer's Remuneration Review:** Directors resolved to leave the Executive Officer's remuneration at the current level of \$27,000 p.a. for 2021.
 7. **Card Printer Proposal:** A proposal to purchase a card printer for the printing of TRA Coach and Official accreditation cards was circulated prior to the meeting. Directors discussed the proposal and resolved that TRA contact State Associations to ascertain whether the cards can be outsourced to a State Association on a contract basis and report back at the next board meeting.
 8. **2021 TRA Nationals Update:** A verbal update was provided. In summary:
 - Entries closing 12th March
 - Entries across all events number approximately 132 from 66 competitors
 - Volunteer roster has been finalised with enough volunteers rostered for all days
 - Lunches will be available throughout the event
 - Saturday evening dinner at local RSL rather than a presentation dinner on the Monday evening.
 - Medal presentations will take place as close as possible to the conclusion of each event
 - Covid-19 management plan is in place and ready to be implemented.
 - Facemasks will be provided to all competitors.
- Directors also resolved to review the costs for National Championships at the conclusion of the 2021 TRA National Championships.
9. **Endorsement of TRA National Championships as an SA Performance Series Event:** EO advised that a request had been received from Shooting Australia to endorse the 2021 TRA National Championships as a Performance Series Event had been received by email and circulated prior to the meeting. Directors discussed the request and resolved to support Shooting Australia's request.
 10. **Coaching:** A verbal report was provided. In summary:
 - Club coach accreditation course is online and ready to go.
 - 2 candidates have expressed interest and moving through the online process
 - Competition coach online course is approximately 95% complete
 - Plan to move onto coaching roadshow via webinar / web conference as soon as possible.
 - Plan to press ahead with coaching action plan as presented in 2020.
 11. **Promotions / Marketing:** A verbal report was provided. In summary:
 - 3 negative responses for the 2021 TRA National Championships
 - Emails to be sent to sponsors who have agreed to sponsor event at conclusion of this meeting.

12. **Shooting Australia Update and Presentation of Shooting Australia Strategic Plan:** Shooting Australia President, Catherine Fettell, CEO, Luke Van Kempen and Participation Development Manager, Ty Allen joined the meeting and presented the draft SA strategic plan for the period 2021-2024.

In summary:

Key work areas: 1. Pathways, Competitions and High Performance

Focal Points: Prioritise and Resource Performance Excellence
Evolve Shooting's Performance Pathways
Create World-class Performance Environment
Engage High-Performing People
Optimise High Performance Operations
Regenerate Para-Shooting

2. Participation and Sport Development

Focal Points: Form innovative pathways from new participant to ISSF
Enhanced community capability
Partnerships to build resilience and efficiency
Increased levels and sources of funding

3. Coaching and Officiating

4. Brand, Media and Communications

Focal Points: Drive commercial revenue for the growth of the sport
Tell our story and celebrate our success in the media
Promote shooting as a leading national sport
Embed Australia as a world shooting event destination

5. Policies and Industry Leadership

Focal Points: A streamlined organisation that develops the best people
Work efficiently within our governance structure
Optimise Financial Management
Enhance relationships with government

13. **Correspondence from QTS re 2021 Oceania Championships and 2022 Commonwealth Shooting and Archery Championships:** Correspondence requesting that TRA Ltd lobby Shooting Australia / Oceania Shooting Federation to ensure that ISSF 50m Prone Rifle is included as key event in the upcoming 2021 Oceania Championships.

Directors discussed the correspondence and resolved to send a correspondence to the Oceania Shooting Federation and Shooting Australia lobbying for the inclusion of ISSF 50m Prone Rifle is included as an event in the upcoming 2021 Oceania Championships.

14. **Target Ammunition:** 83 x cases (415,000 rounds) of .22LR ammunition had been sold to member organisations to date in 2021. The amount sold already exceeds 2020 total sales and represents approximately 55% of total sales in 2019.

15. **Next Meeting – Friday 23rd April 2021 at 9:30am.**

Meeting Closed: 11:55 (AEST)

Corporate Timeline for 2020 – 2021			
End of Year Financial Statements		Corporate Matters	
Event	Date	Event	Date
Stock Take	31 st December 2020	Preliminary Notice of AGM, Special Resolutions and Director nominations to Members	28 th January 2021
Figures to MHW to prepare Statutory accounts	By 30 th January 2021	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	5 th March 2021
Final accounts prepared (by MHW)	By 27 th February 2021		
Directors approve Accounts by circular resolution	By 5 th March 2021	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	12 th March 2021
AGM – 15th May 2021			

Corporate Timeline for 2021 – 2022			
End of Year Financial Statements		Corporate Matters	
Event	Date	Event	Date
Stock Take	31 st December 2021	Preliminary Notice of AGM, Special Resolutions and Director nominations to Members	28 th January 2022
Figures to MHW to prepare Statutory accounts	By 30 th January 2022	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	4 th March 2022
Final accounts prepared (by MHW)	By 25 th February 2022		
Directors approve Accounts by circular resolution	By 4 th March 2022	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	11 th March 2022
AGM – 14th May 2022			