

**TARGET RIFLE AUSTRALIA LTD**  
**SUMMARY OF DIRECTORS MEETING**

**January 2021**

**HELD VIA WEB CONFERENCE**

- 1 **Attendance:** Four directors and executive officer present. Apology received from Robyn Ridley
- 2 **2021 TRA Nationals:** Correspondence was forwarded to TSNZ, Member Organizations, affiliated clubs and members of board's decision to proceed with 2021 TRA National Championships as scheduled in Shepparton on 1/12/2020
- 3 **Financial Reports:** Draft EOFY financial reports for the year ending 31<sup>st</sup> December 2020 have been prepared and sent to TRA's auditors.
- 4 **Strategic Planning / Board Development Proposal:** A proposal from Steve Bowman from the Consultancy Firm Conscious Governance for Strategic Plan facilitation, board compliance and director education amounting to \$11000 was received. Directors resolved to wait until an itemised account and plan of action has been received from Conscious Governance before making any further decision on this matter.
- 5 **2021 TRA Nationals Update:** Representatives from the Organising Committee for the 2021 TRA National Championships joined the meeting and provided an update concerning 2021 TRA National Championships. In Summary:
  - 64 expressions of interest were received overall.
  - 32 competitors have nominated and paid to date with a total of 54 entries to events
  - Meyton EST's will be used with TRV providing 22 and renting from other TRV clubs to ensure that enough EST's are available for the event.
  - A reminder to member organisations, affiliated clubs and members in late February
  - TRV advised that it may be mandatory for masks to be worn for the event and that masks would be provided to competitors as part of their entrant pack.
  - It was also noted that the program of events may need to be altered to accommodate all entrants rather than restricting entrant numbers. A decision on this matter can only be finalised closer to the event.
- 6 **Coaching:** All online content for Instructor and Club Coach courses have been uploaded to TRA Website. Online registration procedures are yet to be finalised however will require three forms of identification for access.
- 7 **Bench Rest:** Email correspondence was received from Stuart Elliott on 21<sup>st</sup> January 2021 indicating that preliminary discussion points have been raised with several members of the RBA fraternity already. However, it is preferable that the issues be discussed at an event where many of the members in the discipline are attending to reach potential key people from the other States. Potentially TRV is planning to host a Triple Crown event in Melbourne in May in Melbourne, similar to that hosted by Hornets RBA club in Queensland in November 2020.
- 8 **Shooting Australia Updates:**
  - TRA has been advised that 2021 SA Performance Series Events for Rifle will move to Open Finals.
  - Selection policy documentation for 2021 and 2022 international teams should be distributed by end of January 2021
  - The SA CEO and High-Performance director have requested permission to attend next TRA board meeting to provide an update.
- 9 **Future Development Proposal:** A proposal for future development of the organisation was distributed to directors prior to the meeting. Suggestions included:
  1. TRA continue Board meetings online for the next 2 years, then review following that period.
  2. TRA re-assign a portion the monies so saved, to administrative services and fund this project.
  3. TRA review outcomes for the period of the two years mentioned in point (1) and review benefits of the program.
  4. Envision a cost of 20-25k per position on a contract basis.
  5. The positions will report direct to the board and be responsible to the Board Oversight Committee.

Directors resolved to consider the proposal in more detail at the next board meeting.

10. **Next Meeting: 14<sup>th</sup> January 2021 – via web conference.**

<b>Corporate Timeline for 2020 – 2021</b>			
<b>End of Year Financial Statements</b>		<b>Corporate Matters</b>	
<b>Event</b>	<b>Date</b>	<b>Event</b>	<b>Date</b>
Stock Take	31 <sup>st</sup> December 2020	Preliminary Notice of AGM, Special Resolutions and Director nominations to Members	28 <sup>th</sup> January 2021
Figures to MHW to prepare Statutory accounts	By 30 <sup>th</sup> January 2021	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	5 <sup>th</sup> March 2021
Final accounts prepared (by MHW)	By 27 <sup>th</sup> February 2021		
Directors approve Accounts by circular resolution	By 5 <sup>th</sup> March 2021	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	12 <sup>th</sup> March 2021
<b>AGM – 15<sup>th</sup> May 2021</b>			

<b>Corporate Timeline for 2021 – 2022</b>			
<b>End of Year Financial Statements</b>		<b>Corporate Matters</b>	
<b>Event</b>	<b>Date</b>	<b>Event</b>	<b>Date</b>
Stock Take	31 <sup>st</sup> December 2021	Preliminary Notice of AGM, Special Resolutions and Director nominations to Members	28 <sup>th</sup> January 2022
Figures to MHW to prepare Statutory accounts	By 30 <sup>th</sup> January 2022	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	4 <sup>th</sup> March 2022
Final accounts prepared (by MHW)	By 25 <sup>th</sup> February 2022		
Directors approve Accounts by circular resolution	By 4 <sup>th</sup> March 2022	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	11 <sup>th</sup> March 2022
<b>AGM – 14<sup>th</sup> May 2022</b>			