

TARGET RIFLE AUSTRALIA LTD
SUMMARY OF DIRECTORS MEETING

March 2020

- 1 All directors and executive officer present.
- 2 **Sports Science and Medicine Policy:** Directors approved the revised policy for distribution to member organisations as soon as possible.
- 3 **Athlete Funding Policy & Application Form and TRA Performance Grant Guideline Documents** have been approved for distribution to member organisations, affiliated clubs and athletes.
- 4 **TRA National Championship Perpetual Trophies:** Existing Trophies have been updated and offered to donors / member organisations for display. To date, QTS, WASRA and TSARA have indicated that they are happy to take care of the original trophies.
- 5 **2021 TRA Rimfire and Airgun Bench Rest National Championships:** EOI documentation was prepared and distributed to member organisations on 13/01/2020. Deadline for receipt of EOI's is 31st March 2020 – to date no EOI's have been received.
- 6 **TRA Financial Investments:** TRA has recently invested approximately \$100,000 in shares in each of the big four banks. 1,000 shares were purchased in each of ANZ, NAB, WBC and 300 in CBA. The dividends on these investments remain sound, all running at around 5% to 6%. A recommendation was made to buy Government bonds also but given the current situation and the fact that this is not the best time to buy shares the Finance Committee has discussed an alternative option which is to buy direct into a property trust such as Charter Hall.

Directors resolved that the finance committee investigate investing in an unlisted property trust such as Charter Hall in lieu of investing in Government bonds and provide an appropriate recommendation to the Board as soon as practically possible

- 7 **TRA Supplementary Rules Update:** Update has been completed by technical committee and is currently being reviewed before final publication given the inclusion of 10m 3-P Air Rifle with a view to publish the updated Supplementary Rule document for distribution later in 2020 to take effect from 2021.
- 8 **2020 TRA National Championships Update:** Entries have been extended to 18th March 2020 with approximately 80 entrants to date.

Some Member Organisations have questioned whether the National Championships would be cancelled given the ongoing concern about the COVID-19 pandemic.

Directors considered the situation and resolved that the 2020 TRA Nationals would proceed as scheduled this stage and to issue a formal statement to this effect as soon as practically possible.

Directors also resolved to advise that should the 2020 TRA Nationals not progress that NSW SARAI will be reimbursed for expenses incurred. EO will advise NSW SARAI of this resolution.

Update: On the 18th March, 2020 the board of directors resolved to cancel the 2020 TRA National Championships based on advice received concerning the ongoing COVID-19 pandemic and after consultation with the organising committee of the host member organisation, NSW SARAI. Member Organisations, affiliated clubs and members were officially advised of the cancellation on 18th March 2020.

- 9 **2021 TRA National Championships Update:** A progress report was received on 10th February 2020 and circulated prior to the meeting. In summary:
 - TRV committee consists of Julie Holcombe, Sue Lott, Dennis Peacock Chris Karamoshos and Ewan Watson
 - The proposed dates are Wednesday 31st of March until Monday the 5th of April.
 - Proposed venue Shepparton Small Bore club. It is believed Shepparton is a perfect fit by providing ease of travel to the venue, it provides a large area for all aspects of the event including parking and sprint. A large choice of accommodation for all needs, things to do in the area when competitors are not shooting.

- A draft program was prepared and forwarded to directors 10/03/2020 for discussion. Directors suggested that a number of changes to the program be implemented including:
 - the daily start times be earlier (e.g. 8am subject to appropriate lighting),
 - the 4th bench rest relay on this option be removed in favour of adding a second ISSF Prone relay
 - reducing the time between relays from 30 minutes to 20 minutes.

Directors resolved that the program be redrafted based on the suggested changes and distributed to directors for perusal and consideration as soon as practically possible. Final approval of the program will be made via circular resolution prior to next Board Meeting

10 TRA National Championships Review:

Member organisations were notified of the change to policy of hosting TRA National Championships and the general time frame for determining hosts for future Nationals via email on 13/1/2020. Feedback was received from TRSA on 16/01/2020. Directors resolved to review the feedback provided by TRSA, finalise a review and present a proposal to member organisations at the members forum following the 2020 TRA AGM on 16th May

Directors resolved to send a reminder calling for Expressions of Interest for the 2022 and 2023 National Championships to member organisations.

11 Proposed Revival of Duncan 400 Postal Competition: A proposal to revive the Duncan 400 postal competition was received.

Directors resolved to proceed with a trial competition to be conducted in 2020 subject to more detailed rules and conditions being developed. The competition will be reviewed based on the entries received to determine if it is economically feasible to continue the event.

12 Coaching Report: A written report was received.

Business arising from the report:

Directors endorsed the use of a welcome letter and brochure for new shooters joining to help outline the shooting sport

Directors endorsed the distribution of digital copies of the Shooting Starter and Benchrest Starter booklets to member organisations and clubs for inclusion in a welcome pack for new shooters.

Directors endorsed updating and distributing digital copies of the TRA promotional brochure to be used by club instructors and given to potential members to help outline the various positions/events in our sport

13 Promotions / Marketing: A TRA merchandise proposal has not yet been finalised. The proposal will be forwarded to the board for consideration as soon as design and costings are finalised.

14 Coaching Recommendations:

A written report outlining coaching recommendations was distributed to directors prior to and tabled at the meeting. Directors discussed the document and in principle approved of many of the recommendations contained therein. It was felt that the project is highly dependent TRA endorsing an appropriate person to lead and drive the project.

As an initial step, directors approved that a survey as presented in the document be distributed to current accredited coaches.

Directors also felt that a more detailed cost analysis needed to be considered and a project budget to be prepared prior to endorsing a project leader and proceeding with the project.

15 TRA Membership Trends

A draft presentation concerning projected membership trends to 2029 using the current capitation fee structure was presented for perusal and consideration

Directors endorsed the proposal to deliver the presentation to member organisations during the 2020 AGM.

Proposed Corporate Timeline for 2020 – 2021			
End Of Year Financial Statements		Corporate Matters	
Event	Date	Event	Date
Stock Take	31 st December 2020	Preliminary Notice of AGM, Special Resolutions and Director nominations to Members	28 th January 2021
Figures to MHW to prepare Statutory accounts	By 30 th January 2021	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	5 th March 2021
Final accounts prepared (by MHW)	By 27 th February 2021		
Directors approve Accounts by circular resolution	By 5 th March 2021	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	12 th March 2021
AGM – 15th May 2021			