

**TARGET RIFLE AUSTRALIA LTD**  
**SUMMARY OF DIRECTORS MEETING**

**April 2021**

**HELD VIA WEB CONFERENCE**

1. **Attendance:** All directors and executive officer present.
2. **Card Printer Proposal:** Directors discussed outsourcing of printing of TRA Ltd Coach and Official Accreditation Cards with State Associations. Two offers were received and the board approved the outsourcing of coach accreditation cards to Tricia Van Nus while the outsourcing of official's cards will be considered in more detail at the next meeting.
3. **2020 Audited Financial Statements:** Audited Financial Statements distributed to Member Organizations with AGM documentation on 12/3/2021.
4. **TRA grants to Tokyo Olympic Team members:** All TRA athletes selected for the 2020 Olympic Games have received their grants awarded by the board.
5. **Capitation Fees Payable in 2023:**

Directors resolved that for 2023 the capitation fees payable in 2023 will be as follows:

**Full year members**

Full Member	\$ 64.00
Junior	\$ 46.00
Family*	\$ 126.00
Concession	\$ 46.00
Non-Shooter	\$ 20.00
Sub-Junior	\$ 29.00
School Program Member	\$ 10.00

**Half year members**

Full Member	\$ 32.00
Junior	\$ 23.00
Family*	\$ 63.00
Concession	\$ 23.00
Non-Shooter	\$ 10.00
Sub-Junior	\$ 15.00

EO will formally notify member organisations of the decision.

6. **National Database Update:**

The necessary updates to the underlying software structure have been completed. It is important to note that the software structure was now some four years older, than when discussions were commenced and changes in Microsoft structures, web browser of all varieties, etc., all of which impact on the database software.

TRA now needs to move forward with the update of information contained: here I can report that the attempts to "simply" import the data have not been "simple".

- The Victorian database is compatible.
- Unfortunately, the other two (SA & Qld) are not so simple and Tasmania's small numbers require additional info.

In discussion with TRA's Database and Website consultants it is felt the best way forward is to manually input the current data to ensure accuracy.

The following steps and timelines are proposed:

- a. TRA will initiate a web conference meeting, inviting the presidents, secretaries and/or key input person to attend a training meeting to be conducted by TRA's Database consultant (Neil Davis) where he will explain, demonstrate the inputs, reports available and ask for feedback as to any other fields necessary for normal daily operation by the States.
- b. TRA offer the States a fee per member to manually input the data. Given that the input per member of approximately 38-40 fields together with cross checking data and where necessary follow up it was resolved that a fee of \$3.00 per member would be suitable compensation for the time and effort for a member organisation representative to manually input the data. This would be a one-off payment to ensure the database would be correct from the start, and Member Organisations would then be

responsible for the maintenance of their own data. Nationally, TRA would then ensure the database integrity.

- c. The database passwords will initially be supplied to the States “key input” person for the period of input and then removed; leaving only those approved by each Member Organisation’s management with access to their States database records

Proposed Timeline

Board approve	23rd April 2021
Online Meeting date set	6th May 2021
Online Meeting held	20th May 2021
Key input commence	21st May 2021
Key input complete	25th June 2021
Confirmation ..database live	28th June 2021

A majority of the board of directors approved the motion that RA proceed with the plan of action as presented above by a vote of 3-0 with 1 x abstention.

7. **Review of National Grading System:** Directors resolved to raise the National Grading System with Member Organisation at the members forum following the Annual General Meeting on 15<sup>th</sup> May, prior to reviewing the National Grading System at the next board meeting.

8. **2021 TRA Nationals Report:** A formal written report is currently being drafted and will be forwarded to the board when complete.

Directors resolved to formally thank TRV for hosting the event, WASRA and Owen Oliver for supply of Meyton EST air targets, Alex and Sandra Maranik for their assistance and the deputy mayor of city of Shepparton for his involvement visiting the National Championships respectively.

The event went well given the various restrictions that were in place at the time. Fortunately, they had eased somewhat in Victoria just prior to the event, however the Championships still had to operate under a Covid-safe management plan approved by the Victorian State Government. Part of this plan included the supply of facemasks to all competitors, officials and volunteers adding to the cost of staging the event.

Border restrictions applied by some State Governments in response to a minor outbreak in Queensland the week before the event also probably played a part in members from some States and competitors in New Zealand making the decision not to attend.

The restrictions also made for some scheduling arrangements, particularly for the 10m AR events held indoors and limited spectator viewing of those events. Medal presentations had to be moved outdoors to accommodate spectators and recipients etc as well.

Numbers of participants and entrants were up on the 2019 National Championships which was a good result given the cancellation of the Nationals in 2020.

9. **2022 TRA Nationals Update:** A copy of the draft program for the 2022 TRA Nationals was circulated prior to the meeting. Directors raised the preference of having an online entry facility for the event and resolved to seek clarification from QTS concerning this matter.

Directors also suggested a number of minor corrections and changes to the program prior to publication and distribution to Member Organisations.

Directors also discussed the definition of “Open” as applied to event and resolved to raise the matter at the members forum following the 2021 AGM in order to obtain support from the member organisations to make an appropriate change to the TRA National Championships Manual.

Alex Maranik was appointed as TRA’s Technical Delegate for the 2022 TRA National Championships

10. **EST Course:** Correspondence was received in relation to upgrading the TRA Officials Course and Assessment Documentation to include Electronic Target Systems. Directors resolved to design a Power Point presentation to give anyone new to EST a summary of how they work and what to do if a problem arose and what it is possible to resolve with a specific focus on the official’s role.

11. **Coaching Coordinator Web Conference:** TRA will liaise with the member organisation to organise as suitable a date and time for a web conference to outline TRA's coaching plan for 2021 – 2022.
12. **Correspondence from Shooting Australia re Shooting Australia Coaching Reference Group:** Correspondence has been received from Shooting Australia concerning a proposed face to face meeting of the SACRG to review the current projects and to look at the future and "Where to from here".

Proposed dates: Thursday 12 & Friday 13 August or Saturday 14 & Sunday 15 August  
Proposed State: Brisbane or Melbourne (To be confirmed)

Proposal:

- Shooting Australia to cover accommodation and meals
- Member Organisation to cover their representative flights

Shooting Australia requested to be advised of the board's decision as to whether TRA are comfortable with covering the flights for TRA's representative to attend this meeting. Directors resolved to support the request and cover the cost of flights TRA's representative.

13. **Bench Rest:** Directors expressed concern at the lack of development from the members of the committee appointed to oversee WRABF discipline and in particular the 2021 TRA - RBA National Championships. Directors resolved to contact the committee representatives to convey the concerns and issues that have been raised and to receive a written update as soon as practically possible.
14. **National Integrity Framework:** Shooting Australia is seeking input and comment from its member organisations concerning the adoption of the National Integrity Framework proposed by Sport Integrity Australia. Shooting Australia is proposing that member organisations adopt a collective approach to implementation of the National Integrity Framework. Documents and policy templates were distributed to directors for comment prior to the meeting. Directors resolved to consider the documentation further at the next board meeting.
15. **Target Ammunition:** To date 123 cases (615,000 rounds) of rimfire ammunition have been sold to member organisations in 2021. The total exceeds the total amount sold in 2020 due to restrictions caused by the covid-19 pandemic.

During the 2021 National Championships it was noted that there were low stocks of ELEY Match product held by the importer and the decision was made to alert our member organisations to this situation immediately. This resulted in the majority of remaining stocks of ELEY Match being secured by TRSA, TRV and QTS prior to them being exhausted.

The importer was contacted to ascertain when the next shipment of ELEY ammunition would be arriving and indicated that the earliest a new shipment would arrive would be July / August 2021. As a result Target Ammunition Pty Ltd and TRA remind member organisations that that continuity of supply for ELEY ammunition can no longer be guaranteed.

Sales of WRABF Rimfire targets have been steady throughout the year and TA Pty Ltd is currently holding 28 packs of 125 rimfire targets (approximately 3500 cards) as opposed to 69 packs of air rifle targets (approximately 8625 cards).

It is envisaged that the current stocks of 50m Rimfire targets will be exhausted in the near future and consideration needs to be given to purchasing more targets soon in order to ensure continuity of supply. Directors resolved to contact the Bench Rest Committee to ascertain whether the target will still be used and to obtain the latest proof confirming that the design of the targets has been updated.

16. **Application for Funding by Reynella Small Bore and Air Rifle Club Inc.:** An application for funding was received from the Reynella Small Bore and Air Rifle Club Inc. to develop 3-Position Air Rifle at the club by making adjustments to the club's Meyton Air Rifle target machines. The adjustments will facilitate the introduction of 3-Position Air Rifle to Junior and Junior Development athletes.

Directors resolved to approve a grant of \$1500 to the club based on 50% of the cost of developing the infrastructure to develop the project.

17. **Next Meeting – Date to be set following the Annual General Meeting – 15<sup>th</sup> May 2021**

**Meeting Closed: 1:40pm**

<b>Corporate Timeline for 2020 – 2021</b>			
<b>End of Year Financial Statements</b>		<b>Corporate Matters</b>	
<b>Event</b>	<b>Date</b>	<b>Event</b>	<b>Date</b>
Stock Take	31 <sup>st</sup> December 2020	Preliminary Notice of AGM, Special Resolutions and Director nominations to Members	28 <sup>th</sup> January 2021
Figures to MHW to prepare Statutory accounts	By 30 <sup>th</sup> January 2021	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	5 <sup>th</sup> March 2021
Final accounts prepared (by MHW)	By 27 <sup>th</sup> February 2021		
Directors approve Accounts by circular resolution	By 5 <sup>th</sup> March 2021	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	12 <sup>th</sup> March 2021
<b>AGM – 15<sup>th</sup> May 2021</b>			

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Stock Take	31 <sup>st</sup> December 2021	Preliminary Notice of AGM, Special Resolutions and Director nominations to Members	28 <sup>th</sup> January 2022
Figures to MHW to prepare Statutory accounts	By 30 <sup>th</sup> January 2022	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	4 <sup>th</sup> March 2022
Final accounts prepared (by MHW)	By 25 <sup>th</sup> February 2022		
Directors approve Accounts by circular resolution	By 4 <sup>th</sup> March 2022	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	11 <sup>th</sup> March 2022
<b>AGM – 14<sup>th</sup> May 2022</b>			