

TARGET RIFLE AUSTRALIA LTD
SUMMARY OF DIRECTORS MEETING

7th April 2022

HELD VIA WEB CONFERENCE

1. **Attendance:** All Directors and executive officer present.

2. **Member Organization Key Contact Updates:**

An email regarding updating key contacts for member organizations was circulated 4/3/2022 with a copy of the current TRA directory for 2022 and a request for member organisations to review and advise of errors and omissions. The updated directory will be distributed following the 2022 AGM after the election of the President.

3. **Quarterly Financial Reports:**

Financial reports to 31st March 2022 for TRA Ltd. and TA Pty Ltd were distributed prior to the meeting. An additional financial summary for the TSPP was also distributed.

4. **TRA Database Update:** A verbal update was provided. In summary:

- TRV, TRSA and QTS have been contacted to provide up to date data.
- Other States will be contacted in the near future.

5. **Succession Planning post 2022 AGM:**

Two nominations had been received for the 1 x elected director position available at the 2022 AGM. Member organisations have been advised of the voting procedure in the notice of AGM documentation.

To date, four member organisations have submitted their vote. TRSA and TSARA are still to notify the EO of their votes. Member organisations have until 5pm (AEST) on 6th May to submit their vote.

In the event of a tie in the ballot, there will be a second written ballot with only those tied being the candidates. The candidate with the most votes resulting from this ballot will be elected.

If a second written ballot is required, the Executive Officer will advise member organisations no later than 5PM AEST MONDAY 9th MAY 2022. A new ballot form will be provided.

If the second written ballot is required, each member organisation is requested to indicate that organisation's vote in the space provided and return their vote to the Executive Officer NO LATER THAN 5PM AEST THURSDAY 12th May 2022.

The election of the new President of TRA Ltd will take place at an extraordinary board meeting immediately following the AGM and Members Forum on 14th May 2022.

6. **External Director Appointments:**

The external director appointment terms for Mr Neil Davis and Mr Bill Collaros will conclude on 13th May prior to the AGM.

Directors discussed External Director Appointments for 2022 - 2023 and resolved to finalise the any such appointments at the board meeting immediately following the AGM and Members Forum.

7. **WASRA Capitation Fee Proposal:**

A proposal concerning capitation fees by WASRA was distributed to directors prior to the meeting. (Refer to attached document.) In summary, the proposal outlined the possibility of adding two further membership periods to the TRA Capitation fee structure:

3 QUARTER - 3/4 STATE ASSOC + 3/4 TRA PLUS THE INSURANCE FEE (for those joining in months 4-6 in the membership year)

1 QUARTER - 1/4 STATE ASSOC+ 1/4 TRA PLUS THE INSURANCE FEE (for these joining in months 10-12 in the membership year)

HALF YEAR, 3 QUARTER and 1 QUARTER membership would only be available to NEW members to the sport.

Rationale: It is felt that the introduction of these two additional membership periods would alleviate the concerns of new members who join in (by way of example) month 5 of the membership year, pay a full year's fee and effectively pay for four "unused" months.

The other item of concern using this example, is that club officers may be tempted to "hold over" the membership application until month 7 when the half year fee applies.

Or even worse, the club officers tell the person to "come back next month" - a sure way to ensure that the prospective member is never seen again.

Process: a) this would be available as a membership option for the State Assoc to take up, or not
b) a simple spreadsheet can easily be created to show the relevant fee, based on the State, TRA and Insurance fee for all membership categories.

Directors discussed the proposal and resolved to raise the matter at the Members Forum following the AGM.

8. **Ammunition Grant Requests:**

Two requests that TRA consider awarding grants to National Squad Athletes to assist with ammunition costs incurred for training and competition at international events in the lead up to the 2022 World Championships were distributed to directors prior to the meeting.

Directors discussed the requests and resolved that the sum of \$1000 per athlete would be awarded to all members selected in the Australian Team to contest the 2022 ISSF World Championships and ISSF Junior World Championships.

9. **2022 TRA National Championships Update:** A verbal update was provided. In summary:

- Member organisations, affiliated clubs, members and entrants were notified of the Board's decision to change the format of the 50m 3-Position event via email, website and social media posts on 21st March 2022.
- As at 6th April 2022, there were 98 entries across all events.
- Organisation is on track with target inspections being carried out in the next couple of days
- ETS software update will be carried out on all computer systems at BISC prior to the event.

10. **2022 Online Competition Series Update:** A verbal update was provided. In summary:

- There were 103 scores entered for the first round a reasonable result for the first time.
- There were a few minor technical issues relating to the online registration process.
- First Round results were distributed to member organisations, affiliated clubs and members via email on 28/03/2022 and uploaded to the TRA FB page.
- Another flyer advertising the next round will be distributed to member organisations, affiliated clubs and members
- Round one results will be uploaded to the TRA Website as soon as practically possible

11. **National Grading System Recommendations:**

Directors resolved to present the final recommendations for consideration at the Members Forum following the AGM.

12. **F-Class Rimfire Discipline:**

Directors discussed the development of the F-Class discipline within Australia and resolved to raise the matter at the Member's Forum following the AGM.

13. TRA – RBA Bench Rest Committee Report: A written report was received. In summary:

The Newcastle club has withdrawn from hosting the NSW RBA Titles. Sutherland was approached to run it again for both HV an International Sporter Class on Sat May 7th which has been accepted. 10 entries have already been received, 2 of which are from South Australia.

The TRA President and RBA Committee Chair met with TRSA via web conference as they have shown an interest in understanding RBA better with a view to try and promote it better in South Australia.

Bill Collaros advised that the time for this term's External director position concludes on 13th May and while a fair bit for the advancement of RBA has been achieved in a short time, much work still needs to be completed to establish consolidate WRABF / RBA a one of TRA's disciplines across all member organisations.

This will require some adjustments to be made to the RBA committee following the TRA AGM which will be distributed to the States for their input and recommendations prior to finalisation.

14. 2022 TRA National Championships Sponsorships

Ammunition to cover the ELEY UK sponsorship allocation for the 2022 National Championships had been sourced from Mr Bill Collaros and TRV with each supplying 1 x case of ELEY Tenex. Both will be reimbursed from the sponsorship allocation arriving with the next ELEY ammunition shipment.

NIOA has already supplied the ELEY Tenex Air Pellet allocation which was delivered to QTS on 18/3/2022.

15. Shooting Australia Target Shooting Sports Partnership Project Update:

- Updated drafts of the Activity Leader's Guide and Participant's Workbook have been finalised
- The time for multimedia development is approaching based on the Multimedia needs document.
- It was also suggested that the SA high-performance athletes could be used as subjects for the photos and videos and that Shooting Australia would be happy to coordinate the photo / video shoot.
- A checklist of activities which can be sent through to TRA administration to obtain participation badges for scouts or community participants has been finalised and included in the Activity Leader's Guide and Participant's Workbook.
- The equipment has been ordered however the initial international transfer payment did not arrive due to a banking error. This has been rectified. It is anticipated that the equipment will arrive in mid to late April.
- Shooting Australia offered to contact the document provider to provide a quotation on finalising professional document for the Activity Leader's Guide and Participant's Workbook.
- It was noted that Target Sprint infrastructure needs to be developed at all levels of the sport as part of the latter stages project.
- Catherine Rashford has been appointed to the State Project Officer's Role for Queensland via a Service Agreement which has been finalised.
- To date no Expressions of Interest have been received from TRSA or WASRA for the State Project Officer roles. State Associations had until 31st March to submit an EOI. If no EOI's are submitted, the working group will examine alternative solutions.
- As part of a future sustainability plan, a multi – tier cost structure based on session charges rather than individuals is being examined. The cost structure should be based on:

1. The amount of equipment needed to run sessions effectively (i.e., 4 x sets)
2. Depreciation / replacement costs (equipment, badges, merchandise, marketing, promotion and administration etc.)
3. Providing some profit to ensure ongoing sustainability

Different scales to be used for:

- Daily hire (one-off sessions e.g., come and try, jamborees, market / show stalls etc = \$100)
- Weekend Hire (2 days as above = \$200)
- Weekly hire (3 to 6 - week programs for Active Target, Target Sprint, Precision Shooting etc.) (\$90 / week)
- 1 x Month hire (4 weeks = \$360)
- Quarterly hire (3 months or 13 weeks = \$1000)
- Monthly hire (6 months or 26 weeks = \$2000)
- Annual hire (12 months or 52 weeks = \$3500)

- The cost structure could also include options for engaging a TRA approved activity leader (e.g., state project officer) to run sessions where trained activity leaders are not available (e.g., similar to a professional tennis coach group coaching session etc.) or to train activity leaders.

16. National Integrity Framework Adoption:

Shooting Australia has adopted the Sport Australia National Integrity Framework (NIF). The suite of Integrity Framework policies have been developed by Shooting Australia in consultation with Sport Australia.

It was noted that if TRA adopts the NIF, Shooting Australia will customise the SIA and NST policy documents for TRA and will also support TRA with the implementation of the National Integrity Framework.

Directors discussed the NIF and resolved to adopt the NIF.

17. Shooting Australia Member Organisation Forum 25-26 June:

Shooting Australia advised that the preferred option for the next Member Forum is the weekend of the 25 – 26 June in Adelaide in a fac-to-face meeting. Each Member Organisation is able to send two representatives, usually the President and the Executive Officer.

Directors resolved to advise SA that the incoming President and the Executive Officer will attend the Members Forum. In June.

18. Shooting Australia Commonwealth Games Workshop 21st or 22nd April:

Shooting Australia is working to set up a Commonwealth Games 2026 Workshop. This workshop will be held on either the 21st or 22nd of April with subsequent meetings and consultation with MO's to be arranged based on content of this initial workshop and further engagement with Commonwealth Games Australia.

Shooting Australia has requested that each member organisation nominate two representatives to attend the workshop to engage in discussion about how to best position shooting sports to be considered for inclusion on the 2026 Commonwealth Games Program.

In seeking nominations SA requested that at least one of the member organisation representatives be Victorian based and have strong connections into their respective shooting communities in Victoria.

Directors resolved to nominate Mr Glenn Braybon and Mr Neil Davis after ascertaining their availability to attend the workshop.

19. Target Ammunition Report:

To date 4 x sales amounting to 54.5 cases (272,500 rounds) of .22LR ammunition have been back-ordered by member organisations due to stock unavailability.

NIOA released updated pricing structures on 16th March which saw the price of some ELEY ammunition drop slightly while Lapua and SK products either remained the same or rose slightly.

A new TA Pty Ltd ammunition pricelist was distributed to member organisations on 25th March 2022.

A shipment of Lapua and SK ammunition is due to arrive on 25th April, however, as previously indicated, the amounts supplied did not meet back orders already received for Midas+, SK Rifle Match, SK Long Range Match, SK Magazine and SK Standard Plus products. To date NIOA are unable to advise when the next shipment will arrive.

NIOA has advised that the next shipment of ELEY ammunition should be available on 11th May 2022.

Next Meeting – 14th May 2022 an Extraordinary Board meeting will be held immediately following Member's Forum to elect the TRA Ltd President for 2022 – 2023 and consider any external director appointments.

Corporate Timeline for 2021 – 2022			
End of Year Financial Statements		Corporate Matters	
Event	Date	Event	Date
Stock Take	31 st December 2021	Preliminary Notice of AGM, Resolutions and director nominations to Member Organisations	28 th January 2022
Figures to MHW to prepare Statutory accounts	By 30 th January 2022	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	4 th March 2022
Final accounts prepared (by MHW)	25 th February 2022	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	11 th March 2022
Directors approve Accounts by circular resolution	4 th March 2022		
AGM – 14th May 2022			

Proposed Corporate Timeline for 2022 – 2023			
End of Year Financial Statements		Corporate Matters	
Event	Date	Event	Date
Stock Take	31 st December 2022	Preliminary Notice of AGM, Resolutions and director nominations to Member Organisations	27 th January 2023
Figures to MHW to prepare Statutory accounts	By 27 th January 2023	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	3 rd March 2023
Final accounts prepared (by MHW)	23 rd February 2023	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	10 th March 2023
Directors approve Accounts by circular resolution	3 rd March 2023		
AGM – 13th May 2023			