

TARGET RIFLE AUSTRALIA LTD
SUMMARY OF DIRECTORS MEETING

3rd February 2022

HELD VIA WEB CONFERENCE

1. **Attendance:** All directors and executive officer present.
2. **Prone Target Silhouette Rules:** Rules distributed to member organisations, affiliated clubs and members on 2/12/2021. Documents have been uploaded to TRA website.
3. **Policy and Procedure for Claiming a TRA Record Score:** The updated Policy and procedure was distributed to member organizations, affiliated clubs and members on 2/12/2021.
4. **TRA Endorsement of Shooting Australia Coach Education Framework:** Shooting Australia was notified of TRA Board's endorsement of the Coach Education Framework on 26/11/2021.
5. **Financial Reports:** Financial reports to 31st December 2021 were distributed to directors prior to the meeting (Refer to attached documents). It is noted that these are the draft reports forwarded to the auditor to prepare the audited financial statements and may be subject to some minor alterations.
6. **TRA Database Update:** A verbal report was provided. In summary:
 - Work continues to update the database with current data
 - Key contacts in State Associations will be contacted in the next 2 weeks.
 - An example member page together with detailed the various features of the database and reports that can be generated from the database was demonstrated to directors

A further update will be provided at the next meeting

7. **Scheduling of Board Meetings:** Directors resolved to schedule future board meetings for the first Thursday of each month at 7pm AEDT until the 2022 AGM.
8. **Elected Director Position at 2022 AGM:** Directors discussed the 1 x elected director position which needs to be filled at the 2022 AGM. Under the current TRA Constitution, President, Nick Sullivan must retire having served four consecutive terms and is not eligible for election.
9. **President of TRA after 2022 AGM:** Directors discussed the position of President of TRA following the 2022 AGM. Under the current TRA constitution, the president is elected by a majority decision of the Board at the first board following the TRA AGM.
10. **Executive Officer Annual Remuneration Review:** The annual review of the EO's role and remuneration was required as per the current service agreement and that there had been an increase in workload liaising with Shooting Australia over the last 12 months resulting from various initiatives and projects instigated by Shooting Australia.

The workload increase has amounted to an average of 6 hours of per month attending meetings convened by Shooting Australia plus additional follow up work required of 4 – 6 hours per month.

Directors resolved to meet independently to determine a new remuneration package.

11. **2022 TRA National Championships Update:** The program flyer and details were distributed to member organisations, affiliated clubs and members on 30/11/2021. Details were also uploaded to the TRA Website and Facebook Page.

The online entry form was finalised on (20th January 2022) and was communicated to member organisations, affiliated clubs and members, uploaded to the TRA Website and Facebook page.

To date there are approximately 21 entries and that normal practice sees a rush closer to the closing date. It was also noted that a BISC Cup was being arranged for the weekend before the National Championships. This event will be 3rd selection shoot for athletes seeking selection to the 2022 ISSF World Championships, while the 2022 TRA National Championships will be the final selection event.

- 12. 2022 Online Competition Series Update:** A verbal report was provided. In summary:
- Advertising for the series has been distributed to member organisations, affiliated clubs and members
 - An online entry form with facility to enter scores will be developed in the near future.
 - A publicity campaign will be finalised and distributed to member organisations in late February.
- A further update will be provided at the next meeting.
- 13. Coaching:** A verbal report was provided. In summary:
- The Presenter's Pack has been updated for course presenters
 - An online workshop for current presenters is being planned to bring them up to date with changes to coaching courses
 - The next Shooting Australia coaching reference group meeting is scheduled for the 11th February 2022.
 - Shooting Australia is investigating the option of an online learning facility via Sport Australia but this is dependent on pricing structures.
 - It was suggested that a web-conference meeting or forum of member organisation presidents be conducted prior to the TRA AGM.
- 14. TRA – RBA National Freedom Postal Competition Update:** The TRA – RBA Freedom Postal Match was a success with more than 40 participants Australia wide.
- In the Open 50m Rimfire Event, Junior Ethan Vorgias secured the gold medal with a score of 750.53. Stephen Vorgias took the silver with 749.44 while Darren Newton's 749.42 was the successful bronze medal effort.
- Ethan's score also saw him take gold in the 50m Rimfire Junior event while Zali Peet took the Silver with a 729.21 result and Sophie Lindley secured the bronze medal with 724.23.
- The 25m Air Rifle Open Event saw Paul Sullivan take gold with a 743.28 while Sonia Frost's 736.30 won the silver from Simon Schultz's 735.30 bronze medal winning effort. Cameron Frost won the gold medal in the 25m Air Rifle Junior competition with a score of 712.14.
- Medals were distributed to the winners or representatives via post by 28th January 2022.
- 15. 2022 RBA Nationals Update and Registration:** Dates have been set for November 3rd – 6th (inclusive) and a flyer will be ready around July.
- 16. State RBA Titles 2022:** State Title event have been set for QLD NSW and VIC. South Australia and West Australia RBA Committee representatives have been encouraged to establish similar State title events in their respective jurisdictions
- 17. 2023 WRABF dates and planning:** The President of WRABF has been contacted and encouraged to hold a General Meeting to elect a committee that will assist in moving the discipline forward at the international level.
- 18. 2023 RBA Nationals:** Tentative interest has been expressed from Newcastle after the club conducts a state championship this year.
- 19. Shooting Australia Target Sports Partnership Project Proposal:** Representatives from Shooting Australia joined the meeting to present the Shooting Australia Target Sports Partnership Project Proposal for consideration by the TRA Board. (Refer to attached proposal documentation). In summary:
- TRA will take ownership of the project and the Active Target Program and deliver the project in consultation with and assistance from Shooting Australia
 - Fundamentals of the program and project plan are currently being developed between key stakeholders (Shooting Australia, TRA, Archery Australia and Scouts Australia)
 - Shooting Australia will monitor the project and provide reporting structures for funding acquittal purposes.
 - Human resourcing will consist of a project lead role for the individual driving the project, a project consultant role (TRA Executive Officer) and 3 x State coordinator roles.
 - A user-pays model would be developed as part of the project with a key focus on developing direct links to local clubs / State associations for air rifle / small bore rifle activities (e.g., target sprint, 10m AR precision) which should ensure the ongoing sustainability of the project.
 - It was also noted that TRA Ltd. would determine the long-term future of the project following the initial funding period.

Directors unanimously resolved to support the proposal as outlined, subject to a number of minor budget revisions and to request a follow up meeting to finalise an appropriate Memorandum of Understanding, project plan, revised budget, funding arrangements and reporting procedures.

- 20. Target Ammunition Report:** Total ammunition sales for 2021 amounted to 221.06 cases or 1,105,300 rounds of .22LR ammunition was sold to member organisations in 2021.

To date, there has been one sale for 2022 for 8 x cases of ELEY Match which has been backordered as there is currently no stock in Australia at this time.

NIOA has advised that a new shipment of ELEY is due to arrive in the first half of 2022, but could not provide a specific date. This shipment will include ammunition sponsorship secured for the 2022 TRA National Championships.

A shipment of Lapua / SK ammunition is scheduled for arrival in March however stocks are limited with back orders outstripping supply in some products (e.g., SK Rifle Match and Long-Range Match)

The TA Pty Ltd pricelist has been updated to reflect the current situation and has been distributed to member organisations.

- 21. Next Meeting: 3rd March at 7pm (AEDT) via web-conference.**

Meeting Closed: 9:37pm (AEDT)

Corporate Timeline for 2021 – 2022			
End of Year Financial Statements		Corporate Matters	
Event	Date	Event	Date
Stock Take	31 st December 2021	Preliminary Notice of AGM, Resolutions and director nominations to Member Organisations	28 th January 2022
Figures to MHW to prepare Statutory accounts	By 30 th January 2022	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	4 th March 2022
Final accounts prepared (by MHW)	25 th February 2022	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	11 th March 2022
Directors approve Accounts by circular resolution	4 th March 2022		
AGM – 14th May 2022			

Proposed Corporate Timeline for 2022 – 2023			
End of Year Financial Statements		Corporate Matters	
Event	Date	Event	Date
Stock Take	31 st December 2022	Preliminary Notice of AGM, Resolutions and director nominations to Member Organisations	27 th January 2023
Figures to MHW to prepare Statutory accounts	By 27 th January 2023	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	3 rd March 2023
Final accounts prepared (by MHW)	23 rd February 2023	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	10 th March 2023
Directors approve Accounts by circular resolution	3 rd March 2023		
AGM – 13th May 2023			