

TARGET RIFLE AUSTRALIA LTD
SUMMARY OF DIRECTORS MEETING

3rd March 2022

HELD VIA WEB CONFERENCE

1. **Attendance:** Apology received from Neil Davis. All other Directors and executive officer present.
2. **Executive Officer Remuneration Review:** The Review Panel met via web conference on 16/02/2022 resolved that the EO's service agreement would be \$30,000 for the period 1st January – 31st December 2022 to reflect the increase in workload.
3. **Member Organisation Web Conference / Forum:** Directors resolved to hold a member's forum on 14th May after the conclusion of the AGM.
4. **Financial Reports:** A verbal update was provided. In summary, since the last meeting outgoing payments have been made for TA Pty Ltd Insurance Policies and to QTS as a deposit for equipment purchased on the TSPP laser rifle equipment.
5. **TRA Database Update:** The TRA database is ready to go subject to the finalisation of some extra security parameters. Neil Davis will make contact with all member organisations about loading data.
6. **Succession Planning post 2022 AGM:** To date only one nomination has been received for the elected director position available at the 2022 AGM. Nominations close at 5pm AEDT on 4th March 2022.

It was noted that some members were seeking clarification on whether the nomination is for a position as president or as a director during the AGM.

Member organisations are advised that the position up for election is as a director only. The president will be elected by the directors at the first board meeting following the AGM as per the constitution.

7. **2022 TRA National Championships Update:** A verbal update was provided. In summary:
 - Approximately 30 entries received to date with more likely to be received in the next few weeks
 - Ammunition Sponsorship allocation has been approved by ELEY but will not arrive in time for the Nationals. TRA is currently working on a solution that will ensure ammunition prizes will be presented at the event.
8. **2022 Online Competition Series Update:** A verbal update was provided. In summary:
 - Competition form and details were uploaded to TRA website on 23/02/2022
 - Member organisations notified via email and Social Media Post on 24/02/2022
 - As of 3/3/2022 there are 27 entries.
 - Scoring and results pages will be finalised before first round scores need to be entered.
 - Member Organisations are requested to actively promote the competition series.
9. **National Grading System Review Report:** A written review was circulated to directors prior to the meeting. Directors discussed the review and resolved to consider the report in more detail and provide feedback to TRA director, David Wright by 10th April. Mr Wright will collate the feedback and compile a series of recommendations to be distributed to member organisations for review and comment.
10. **F-Class Rimfire Competition:** The possibility of developing F-Class Rimfire competition structure was raised. It was noted that WASRA has developed a preliminary set of rules for F-Class Rimfire and was trialling the discipline in WA. Directors resolved to consider the matter in more detail at future board meetings.
11. **Coaching Report:** A verbal update was provided. In summary:
 - Coach Accreditation Cards are being printed and will be distributed to current coaches
 - Coach re-accreditation process is proceeding with the resumption of shooting activity following restrictions imposed by the covid-19 pandemic.
 - The Shooting Australia Coaching Reference Group will present at the Shooting Australia Member's Forum scheduled for 17th March (via web conference)
 - Presenter materials are being uploaded to the TRA website and will be available in the near future.

12. Shooting Australia Target Shooting Sports Partnership Project Update: In summary:

- Shooting Australia was advised of the Board's decision to take on the project via email on 4/2/2022.
- Follow-up meeting held 10/2/2022 with Memorandum of Understanding (MOU) terms finalized same day.
- MOU signed by both parties 21/02/2022
- TRA has forwarded a deposit of \$10,296.00 to QTS to facilitate the purchase of 12 x sets of laser rifle equipment from Ecoaims as per the project plan. This will be recouped from the initial funding instalment to be received from Shooting Australia.
- Service agreements for the project consultant, project manager and state-based project officers have been finalised.
- Mr Phil Martin was formally offered the role of Project Manager via email on 10/2/2022 and accepted the role on 14/02/2022 with the Project Manager's Service agreement finalised on 22/02/2022
- A draft Activity Leader's Guide and Participant's Workbook have been compiled.
- Other resources being considered include training videos and self-executing applications comprising all documentation.
- Phil Martin is currently working on an Activity Leader's Training Workshop which will be conducted in each state when equipment is available.
- 3 x State Associations, (QTS, TRSA, and WASRA) have been approached via email (1/3/2022) seeking expressions of interest from members who would like to take on the role of State based Project Officers. EOI's are to be forwarded to EO by 31/03/2022.

13. Target Ammunition Report: To date there have been no further sales of ammunition.

NIOA has advised that shipments of Lapua and SK have been delayed until 18th April 2022 while there is no clear indication as to when the next shipment of ELEY ammunition will arrive.

The next shipment of ELEY ammunition will include the sponsorship allocation for the 2022 TRA National Championships, however this will not arrive in time for the event, however a solution that will ensure ammunition prizes will be presented at the event is being finalised.

21. Next Meeting: 7th April at 7pm (AEDT) via web-conference.

Meeting Closed: 8:12pm (AEDT)

Corporate Timeline for 2021 – 2022			
End of Year Financial Statements		Corporate Matters	
Event	Date	Event	Date
Stock Take	31 st December 2021	Preliminary Notice of AGM, Resolutions and director nominations to Member Organisations	28 th January 2022
Figures to MHW to prepare Statutory accounts	By 30 th January 2022	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	4 th March 2022
Final accounts prepared (by MHW)	25 th February 2022	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	11 th March 2022
Directors approve Accounts by circular resolution	4 th March 2022		
AGM – 14th May 2022			

Proposed Corporate Timeline for 2022 – 2023			
End of Year Financial Statements		Corporate Matters	
Event	Date	Event	Date
Stock Take	31 st December 2022	Preliminary Notice of AGM, Resolutions and director nominations to Member Organisations	27 th January 2023
Figures to MHW to prepare Statutory accounts	By 27 th January 2023	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	3 rd March 2023
Final accounts prepared (by MHW)	23 rd February 2023	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	10 th March 2023
Directors approve Accounts by circular resolution	3 rd March 2023		
AGM – 13th May 2023			