

TARGET RIFLE AUSTRALIA LTD
SUMMARY OF DIRECTORS MEETING

3rd November 2022

HELD VIA WEB CONFERENCE

1. **Attendance:** All directors and executive officer present.
2. **Apologies:** Nil
3. **SA Elected Director Nomination:** Warren Potent's nomination for an Elected Director Position on the board of Shooting Australia was submitted via email on 7/10/2022.
4. **Financial Reports:** The TRA Treasurer advised that there was no significant expenditure other than postage and computer batteries for the treasurer's computer system during October. A dividend payment was received from TRA's Charter Hall Investment. The Charter Hall investment had also accrued a capital growth of 15% since TRA funds were invested as well as delivering the quarterly investment returns.
5. **Resignation of TRA Director Alex Maranik:** Member Organisations and TRA Ltd Technical Committee members were advised of Alex Maranik's resignation as an appointed director of TRA Ltd and Chairman on the TRA Technical Committee via email on 17th October 2022.

Directors considered the option of appointing another director to fill the vacancy created by Mr Maranik's resignation, and resolved to consider appointing a new director and discuss in more detail at the December meeting.

6. **National Integrity Framework Update:** Sport Integrity Australia has returned the NIF policy documents after a further review. The Child Safeguarding (CSP) and Member Protection Policy (MPP) still require some amendments. There is nothing substantive, rather just a few formatting issues to attend to.

The following policies have been approved:

- Improper Use of Drugs and Medicine
- Competition Manipulation and Sport Wagering

The following policies are not yet approved:

- South Australian Child Safeguarding Addendum
- Child Safeguarding Policy
- Member Protection Policy

ACTION ITEMS FOR TRA (via Ian Fullagar from Lex Sportvia)

- Update Child Safeguarding and Member Protection Policies
- Acknowledge the response of legal related to the CDDP and NIF. This requires acceptance before SIA can sign off on these policies.
- Insert expected commencement date (**1st February 2023**) on front cover of each policy (except SA Addendum)
- Return accepted policies to SIA once commencement date has been inserted.

Once all action items listed have been completed and all approved policies have been returned to SIA with commencement date inserted onto all title pages, TRA will be required to finalise the process by filling out the Adoption Declaration Form. SIA will advise when this document requires completion.

Only when TRA has returned all SIA approved policies and have signed the Adoption Declaration Form will the adoption process be considered complete.

7. **Strategic Plan Update:** As there has been no further feedback or updates from Member Organisations and additionally, a request to obtain a copy the ISSF strategic direction via Shooting Australia has not yet been received, the matter is ongoing.

8. **2023 TRA National Championships Program (WASRA) Update:** Program Amendments were forwarded to WASRA 10/10/2022 and final version was returned on the same day.

The final version of flyer and entry form was reviewed and approved by TRA Ltd Board 11/10/2022 and documents were distributed to MO's and TSNZ via email 12/10/2022 with a caveat concerning the entry form. Details were also uploaded to the TRA Website and links posted to Facebook on 24/10/2022.

The TRA Technical Delegate met with representatives from the organising committee on 1/11/2022 via teleconference in particular about:

1. Range Staff and Chief Range Officer
2. Wi-fi target functioning issues
3. General issues
4. Range configuration

In summary:

1. WASRA is training half a dozen range personnel and likely CRO will be Gary Easton (needs some updating)
2. Still having intermittent issues with wifi, but working on it and experimenting to isolate problems.
3. 50m range has 32 targets, but don't use 1 & 32.
4. 10m range has 16 targets, but 1 & 16 are hard up against walls
5. WASRA AGM saw new President and Vice President both from WASPS club.

Proposed Range visit:

The WASRA Organising Committee suggested it may be good to have an independent eye look at range issue while shooting is in progress and also meet new President and Vice President.

Given the Nationals are really first week in April, and that WASRA go into a lay off in early December through January the TD advised that it may be best to visit late November or early December, to observe the range in operation.

9. **TRA Ltd National Championships Operating Manual Review:** Documents as reviewed by the TRA Technical Committee were circulated to the Board prior to the meeting. A summary of items needing discussion and / or approval was also circulated.

Directors discussed the items needing attention and resolved that a number of items needed feedback from Member Organisations prior to implementation. These items will be raised at the next Member organisation Forum.

10. **TRA Online Competition Series Update:** The last round for the 2022 competition to be shot on 26th / 27th November 2022. Following completion of the round, results for 2022 will be finalised and published. Together with competition details for 2023. Two additional events for Visually Impaired athletes will be included in the 2023 competition series.

11. **TRA Technical Committee Meeting:** Minutes of the TRA Technical Committee meeting held on 24th October 2022 were circulated to directors prior to the meeting and discussed in detail.

It was noted that there was significant commentary on the back bag rule (Supplementary Rule A.24.6) and that a formal request for a review of the rule had been submitted to the Technical Committee with committee members tasked to obtain feedback from their members prior to drafting a final report and recommendation concerning any possible changes to the rule.

12. **Coaching Committee Report:** With Ty Allen's recent departure from Shooting Australia, the main focus currently is to liaise with Shooting Australia to conduct a Presenters / Assessors course early in 2023.

13. **TRA – RBA Bench Rest Committee Report:** A written report was received. In summary:

1. 2022 RBA Nationals update: as per numbers sent this week, BC is waiting on updates from WRABF as to whether Australia have 6, 9 or 12 to go for each event, if 6 it will be top 6, if 9 we can also take top 3 Juniors, if 12 we can take a C adult team.

2. The RBA Committee drafted some suggested changes in response to the request from WRABF on their draft new rules. These were submitted to the WRABF in October.
3. 2023 RBA Nationals, Western Sydney are out and Newcastle seem to have both political and Firearms Registry issues again. Committee members are looking at QLD and VIC venues as well as SA (but that would be electronic). The RBA committee will also approach SISC in regards to running it there with help from the committee if necessary.
4. Bill Collaros has advised the committee that unless the TRA Board really want or need him to stay on that his term will end at the conclusion of the 2023 TRA AGM and other committee members should think about stepping up and applying if this is the case. His reasoning being that he has done what was set out to do (to reignite RBA in Australia) and believes it is time for new blood and forward thinking
5. The committee will meet again in mid-November following the 2022 RBA National Championships.

14. Funding and Uniforms for Australian Team WRABF World Championships in Plzen August 2023:

Clarification concerning the amount of funding that would be available from TRA Ltd to assist the team selected for the 2023 WRABF World Championships to be contested in Plzen in 2023 was sought.

It was noted that in 2019 TRA Ltd contributed approximately \$5500 which was split evenly between team members.

Directors discussed the matter and resolved that TRA will allocate \$5500 in funding to assist the team to attend the 2023 World Championships.

15. Part Time Marketing and Promotion Coordinator Expressions of Interest: Two expressions of interest for the part time Marketing and Coordinator contacted role were received. Copies of both Expressions of Interest Documentation was circulated prior to the meeting.

Directors discussed the two expressions of interest and resolved to proceed with appointing a marketing / promotions coordinator for a period of 15 months (3-month trial). The contracted role to be remunerated at the rate of \$1000 per month for the period of the contract with a commencement date to be 1st January 2023.

Both candidates will be contacted with the board's offer to determine if they are still interested and a final decision will be made at the December Board Meeting.

16. TRA Ltd Website Review and Recommendations: A quotation amounting to \$1850 for updating the TRA website was received prior to the meeting. In summary:

| Quote for TRA Ltd Website Update | Time | Cost |
|---|--------------|----------------|
| Redo the front page and change the design to highlight the most important information (for example a more prominent news section) | 6hrs | \$300 |
| Remove unneeded plugins | 1hrs | \$50 |
| Delete all old versions of document and pictures no longer used | 10hrs | \$500 |
| Redo results page | 1.5hrs | \$75 |
| Redo honour board page | 0.5hr | \$25 |
| Create and optimise YouTube channel for embedding videos | 1hr | \$50 |
| Create instruction booklet for information on how to upload / edit information on website | 8hrs | \$400 |
| Reviewing all pages and fixing any errors | 2hrs | \$100 |
| Redo participation pages (e.g., currently no content under disability section) | 4hrs | \$200 |
| Create events / calendar section | 2hrs | \$100 |
| Get access / set up access to google analytics | 1hr | \$50 |
| | TOTAL | \$1,850 |

Directors discussed the quotation and resolved to accept the quotation and for the work as outlined to be completed.

Directors also resolved to investigate the costs associated for alternative web hosting arrangements and costs and provide an update at the next meeting.

17. **Shooting Australia Target Shooting Sports Partnership Project Update:** Shooting Australia's Australian Sports Commission (ASC) advisor Michael Fox had requested some further information about the TSPP and the request for extension to 30th June 2023.

TRA's Executive Officer met with Shooting Australia to clarify understanding and have provided additional context and information to Michael as requested. No further queries have been received from the ASC.

TRA is making good progress with delivery in SA and QLD to date. Project Manager, Phil Martin has not heard back from Scouts WA in relation to delivering the project in WA, however, we have received an approach from Adventure Camp to run the program in WA. The project manager is working to get an agreement in place, deliver the equipment and reviewing options to travel to WA to support with set up and establishment.

The Project Manager is also working with Shooting Australia to organise and finalise photographic and video content required for the project.

Shooting Australia also provided details of a design contact for production of professional documents and standalone software application for the project.

18. **Target Ammunition:** Further backorders of ELEY ammunition have been placed with NIOA. A check of the NIOA dealer portal notes that the next shipment of ELEY ammunition is due for arrival on 10th January 2023 with unconfirmed reports that two further shipments will be delivered later in 2023.

The shipment of Lapua / SK ammunition has been delayed until 10th November 2022, however as previously stated, the shipment has not covered the amount of product currently on back order.

New stock of RBA 50m Rimfire Bench Rest Targets arrived on 27th October at a significant increase in printing costs on previous orders.

Currently the targets are sold in packs of 125 yet are boxed in cartons of 500 (i.e., 4 x packs).

The price of a pack of 125 Targets will increase to \$80.00 (inc GST) as of 1st January 2023.

A discount of 5% will apply to purchases of full cartons (i.e., 500 targets) as of 1st January 2023.

19. **Next Meeting – 1st December 2022 at 7pm AEDT via Web Conference**

| Corporate Timeline for 2022 – 2023 | | | |
|---|----------------------------------|---|-------------------------------|
| End of Year Financial Statements | | Corporate Matters | |
| Event | Date | Event | Date |
| Stock Take | 31 st December 2022 | Preliminary Notice of AGM, Resolutions and director nominations to Member Organisations | 27 th January 2023 |
| Figures to MHW to prepare Statutory accounts | By 27 th January 2023 | Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions | 3 rd March 2023 |
| Final accounts prepared (by MHW) | 23 rd February 2023 | Despatch of final agenda for AGM and all related documents (including end of year financial statements) | 10 th March 2023 |
| Directors approve Accounts by circular resolution | 3 rd March 2023 | | |
| AGM – 13th May 2023 (via Web Conference) | | | |