

TARGET RIFLE AUSTRALIA LTD
SUMMARY OF DIRECTORS MEETING

1st September 2022

HELD VIA WEB CONFERENCE

1. **Attendance:** Six directors and executive officer present.
2. **Apology:** Mr Neil Davis
3. **Member Organization Forum:** First forum date set for 17th September 2022. Member Organisations notified via email on 15/08/2022
4. **TRA Committee Update:** Committee Structure Document circulated with Summary of August Board Meeting on 11/08/2022
5. **Quarterly Capitation Fee Decision:** Member organizations officially notified of Board's decision via email correspondence on 5/08/2022.
6. **National Grading System Review:** National Grading Scales updated and distributed to Member Organizations on 5/08/2022
7. **F-Class Rimfire Discipline:** F-Class Rimfire update sent to Member Organizations via email correspondence on 5/08/2022
8. **Financial Report:** A verbal report was received. In summary:
 - Insurance premiums, website hosting and WRABF affiliation for 2022/2023 invoices have been paid since the last meeting
 - Quarterly financial report will be prepared for the next meeting
9. **National Integrity Framework Update:** The NIF policy documents were still in the hands of Sport Australia for review with no timeframe for their return advised to date.
10. **Updated Strategic Plan:** The TRA Strategic Plan was updated for the period 2022 – 2024 and circulated to directors for perusal and consideration prior to distributing the redraft at the members forum on 17th September to obtain input from member organisations.
11. **2023 TRA National Championships Program (WASRA) Update:** It was noted that nothing further has been received since the last board meeting.

Directors expressed concern that the timeframe required for WAPOL and international approvals may be impacted if the program isn't finalised by the end of October at the very latest.

Additionally, it was noted that enquiries are being received from international competitors and other National Federations (e.g., Target Shooting New Zealand) concerning the program of events.

It was recommended that the board consider an alternative host if WASRA advises that it is unable to host the event.

Directors resolved to set a deadline of 16th September 2022 for the submission of the program of events. The TRA President will liaise with the Technical Delegate and WASRA in an effort to resolve the matter.

12. **TRA Ltd National Championships Operating Manual Review:** The matter is ongoing, with a number of changes to be presented to the next meeting of the Technical Committee.
13. **TRA Supplementary Rule A.24.6:** The matter is ongoing. The Technical Committee discussed the proposed rule change at its last meeting and resolved to compile a formal rule change so that Technical Committee delegates can take it to their member organisations for feedback.

It is anticipated that this will be finalised prior to the quarterly member organisation forum on 17th September.

14. **Coaching Committee Report:** A written report was received. In summary:

Coaching committee meeting was held on Monday 29th August 2022.

All states apart from Victoria have nominated a representative for the coaching committee and all were in attendance.

Members reported on the current status of coaching activities in their state as follows:

QLD:

- Running a club coach course in September
- Conducting a coaching camp in September (annual event for juniors)
- Have a few junior clubs up and running

NSW:

- Trying to get a few juniors together for a coaching session / weekend in October
- Hopefully starting to get more formal coaching involvement in the state after a lot of years of not much happening

WA:

- Mostly informal individual coaching
- Air rifle is back running after the opening of the new range, however now need more shooters to shoot it again after years of having no air opportunities
- Benchrest and F class is strong

SA:

- Aren't running a club coach course workshop but are supporting people that have done the online program through mentorship to complete the course.
- Mostly working with junior clubs for formal coaching
- There is some informal coaching at Wingfield on Saturday mornings.

TAS:

- Have had some recent new shooters so would like to run an instructor's course in the near future.
- Have been proactive about modifying things to suit new shooters (ie introducing bench to people who can't get into prone position, helping smaller shooters) instead of trying to fit people into a one size fits all model.
- Only have some FWB crank air rifles which are very hard for juniors and smaller people to use so would be helpful to have a compressed air model.

VIC: N/A

Out of the meeting also came some suggestions for how TRA can help states with coaching opportunities and development.

- Provide support to help start junior clubs, which may include helping to purchase air rifles (SA)
- More resources for newer shooters and those coaching newer shooters – pointed them towards the presenter resources page on the website, specifically the sample new shooter program, however more could be created. (TAS)
- The online courses are well done - however it falls down on the state level and so something to keep the states on track. (WA)
- Would be helpful for some coaches to have a loose framework to follow on what shooters should be achieving at each level, i.e., beginner, club, state, national, elite. (WA)
- Ideas and help for planning and running coaching sessions. (NSW)

Running courses for training coach educators was also discussed as some states have a number of quality educators and others are lacking in numbers.

The committee was informed that Shooting Australia is looking into developing and holding a train the trainer session for all the shooting disciplines to develop more coach educators capable of running coaching courses.

This should be finalised in the next few months and how and when it will be delivered will be communicated to states.

As a whole the group was very positive and enthusiastic about getting some progress with both formal coaching in their states and coach education.

15. TRA – RBA Bench Rest Committee Report: A written report was distributed prior to the meeting. In summary:

1. 2022 RBA Nationals launched with 30 entries coming in the 1st week
2. 2023/2024 we are looking at options being Newcastle, Greystanes, and a couple of ranges in Victoria (ongoing discussions)
3. State Titles, ALL states are set to host a State Title in 2023, with new growth in WA and SA very encouraging.
4. Rear Bag debate, sent an email, diagrams and argument to technical committee for urgent review as this will be big issue if stays as is.
5. Coaching, the committee agreed what is out there is a great start but we would like to create a next level more advanced version to add to the current.
6. RBA is growing, we have new clubs in SA and WA shooting RBA and Springwood in Sydney Blue Mountains has their 1st RAB Match in October.
7. General business was mostly about talk on how AUS Team qualifying may look for 2025 WRABF WC, we will work on this later in the year.
8. Next Meeting September 25th, 2022
9. WRABF has requested EOI for team numbers for 2023 World Championships and TRA has submitted an EOI for a maximum of 12 members for each event. Final competitor allocations should be finalised by the WRABF before the 2023 TRA-RBA National Championships.

16. Part Time Marketing and Promotion Coordinator Documentation: Expression of Interest and Service agreement documentation was distributed to directors for perusal and comment.

Directors discussed the documentation and resolved to distribute the Expression of Interest documentation to member organisations and affiliated clubs and see what response is received by the deadline of 21st October 2022.

17. TRA Ltd Website Review and Recommendations: A written report was received. In summary:

The current TRA website has been the same for a number of years now and probably needs a revamp. The board needs to determine the different areas and purpose of the website and their importance.

1. A source of information for target shooting in Australia
2. A place for news and information regarding events, competitions and results
3. A centralised place for documents relating to policies, rules, charters and reports.
4. Calendar of events – can be high level overview or a centralised place for all states and clubs to submit events.
5. A centralised place for coaching resources and education
6. A centralised place for technical resources and education
7. A place to showcase media such as photos and videos
8. A list of affiliated states and clubs for potential members to find
9. Contact information for TRA, and possible links to contact forms for state member bodies websites (if they exist)
10. Section on relevant pathway information for potential elite shooters with links to Shooting Australia information

Recommendations:

- Decide what the main features and information from the above list is most important
- Get access to google analytics from Cornerstone Alliance or install if not already done so TRA Ltd can see who is accessing the website, what the most prominent pages being looked at are and how they are finding it.
- Refine the front page and change the design to highlight the most important information (for example a more prominent news section)
- Either change the theme to enable a website renovation or pay for Elementor Pro rather than the currently used version. This will enable much more design functionality. This will cost approximately \$80 per year depending on the exchange rate.
- Simplify the back of house by removing unneeded plugins which should hopefully improve performance – there seems to be a few things on there that have never been set up.
- Create YouTube channel for TRA to enable video to be embedded onto the website

- Create space on the website for advertising to enable an extra revenue stream for TRA – Can be marketed to relevant services such as equipment shops etc – similar to what used to be on offer for the magazine.
- Delete all old versions of document and pictures no longer used – very time consuming but will improve speed performance by freeing up space.
- Create more visually appealing pages for results, honour boards etc.

Future recommendations:

- Potential for email signup for online newsletter – This could be done using an email marketing programme but that can get expensive (approximately \$70 - \$200 per month depending on how many on the list)
- Potential for an online shop – using print on demand service for t-shirts, mugs etc which would require no stock on hand.

Directors resolved to the initial recommendations for the updating and maintenance of the current website and consider the future recommendations once the initial updates have been finalised.

18. Shooting Australia Target Shooting Sports Partnership Project Update

- An invitation to engage in the project was extended to WASRA with deadline for reply of 26th August 2022. To date no response from WASRA has been received.
- Both sets of equipment for WA and QTS are ready to go, just waiting on a response from WASRA re project before progressing further.
- The Project Manager has met with representatives of NSRA who run Target Sprint in the UK and has obtained some resources for the development of Target Sprint in Australia as an adjunct to the project.
- Sheldon College has expressed interest in running an ongoing school-based program.
- QTS has picked up another couple of school-based programs (Southport School on Gold Coast) and Charlotte Mason College are looking to extend their program into term 4.
- TRSA and Scouts SA are coordinating the equipment so that TRSA can conduct an Active Target Program with St Peter's college.
- Scouts SA have advised a number calendar bookings for the following dates:
 - 20 Aug Scouts SA Branch program expo
 - 6 Sept Fulham Scout Hall -> 14 Coral Sea Rd, Fulham SA
 - 10 Sept Heysen District
 - 17 Sept Riverland Field Day (TBC)
 - 21 Sept Hope Valley Scout Hall
 - 6 Oct City of Port Adelaide - Light Community Centre
 - 30 Oct Valley View GC (TBC)
 - 13 Nov Eudunda Show
 - 19 Nov Scout Branch event. Port Elliot. 1000 youth members
 - 26 Nov City of Playford - Christmas event
 - 2-4 Dec Scout Event, Blanchetown. 330 youth members
 - 2023**
 - 26 Jan City of Playford - Australia Day

19. Target Ammunition Report: No further sales or back orders of ammunition have been made since the August meeting. There have been no updates from the current importers as to when next shipments might arrive.

20. Next Meeting – 6th October 2022 at 7pm AEDT via Web Conference

| Corporate Timeline for 2022 – 2023 | | | |
|---|----------------------------------|---|-------------------------------|
| End of Year Financial Statements | | Corporate Matters | |
| Event | Date | Event | Date |
| Stock Take | 31 st December 2022 | Preliminary Notice of AGM, Resolutions and director nominations to Member Organisations | 27 th January 2023 |
| Figures to MHW to prepare Statutory accounts | By 27 th January 2023 | Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions | 3 rd March 2023 |
| Final accounts prepared (by MHW) | 23 rd February 2023 | Despatch of final agenda for AGM and all related documents (including end of year financial statements) | 10 th March 2023 |
| Directors approve Accounts by circular resolution | 3 rd March 2023 | | |
| AGM – 13th May 2023 (via Web Conference) | | | |