

TARGET RIFLE AUSTRALIA LTD
SUMMARY OF DIRECTORS MEETING

1st June 2023

HELD VIA WEB CONFERENCE

1. **Attendance:** All directors, outgoing executive officer and incoming sports administrator present.
2. **Election of President for 2023 – 2024:** David Wright was nominated by Sue Lott. The nomination was seconded by Robyn Ridley. There being no further nominations, David Wright was elected as President of TRA Ltd unopposed.
3. **TRA Sports Administrator Recruitment and Welcome:** 4 x candidates were shortlisted from a total of 32 applications. One candidate withdrew their application for the position after notification of shortlisting having secured alternative employment.

2 of the 3 remaining candidates were interviewed on 18th May 2023. The board then met on 22nd May and offered the position to Sarah Hoglin on 23/05/2023. Sarah accepted the offer on the same date.

Sarah will formally commence duties on the 26th June 2023, following the retirement of the TRA Executive Officer on the 23rd June 2023.

Sarah brings a wealth of experience to the role of TRA Administrator evidenced by her extensive involvement in the not-for-profit sporting sector area for the past 10 years.

As the Executive Officer of the West Australian Rifle Association Inc. over the past 10 years Sarah was responsible for the day-to-day management of the State Association for long-range full-bore target rifle shooting. Sarah has sound knowledge of the Australian sporting system and network for full bore rifle shooting and relishes the opportunity to increase her knowledge in small bore and air rifle target shooting.

TRA Ltd President David Wright welcomed Sarah to the meeting.

4. **TRA Ltd Board of Directors Casual Vacancy:** Following Mr Rodney Sampson's decision to retire as a director of TRA Ltd at the conclusion of the 2023 AGM, a casual vacancy has been created on the TRA Ltd Board of Directors, which the incoming board may fill according to clause 8.6 of the TRA Ltd. constitution, as follows:

"8.6 Casual vacancy

- (a) *The Directors may at any time appoint a person to be a director to fill a casual vacancy in the office of an Elected Director.*
- (b) *A Director appointed under this article holds office until the next annual general meeting of the Company at which time they must retire, but shall be eligible for election as an Elected Director. Any person so elected at that meeting should hold the position only for the balance of the period of office of the Elected Director whose position became vacant."*

Directors discussed the casual vacancy and resolved to seek input from member organisations and members to fill the casual vacancy after determining the appropriate skillset required for potential candidates.

5. **External Director Position:** The Board of Directors also had the opportunity to appoint one (1) External Director under the current constitution. Directors resolved to appoint Bill Collaros as an external director for TRA Ltd. The appointment is effective immediately and will expire at the conclusion of the 2024 Annual General Meeting.
6. **TRA Online Competition Update:** A verbal report was received. In summary: Round 4 completed last month with similar numbers to previous rounds competing in the various events. It was noted that there were fewer enquires or requests for assistance indicating that many competitors and officials were becoming more familiar with the processes involved.
7. **Coaching Committee Report:** A verbal report was received. In summary: The Coaching Committee is still seeking candidates for the Shooting Australia Education / Presenters course.
8. **TRA – RBA Bench Rest Committee Report:** An RBA committee meeting was held on 28.5.23. In summary:

- **Update on AUS WC Team**, new team make up due to withdrawal of Rebecca Richards done and advised to WRABF using current team members and qualifying procedures.
- **Update on AUS uniforms** all paid for and made this week, they will be posted to Team Captain Sonia Frost who will then distribute to team members
- **AUS Team** starting to finalise papers that are due to be lodged in about 4 weeks
- **2023 RBA NATIONALS** – Some more finalising of the venue done this month, accommodation and camping is now being accepted by SISC, it is looking like a big event with over 63 shooters and 220 entries received thus far. Money starting to come in for TRA portion of entry and the draw has been created by Brett Wilson. Volunteers are all sorted too.
- **BC updated RBA Committee** on TRA Board and EO movements
- **The committee** is keen to create a World Championship Paper Work Travel Guide, we will look at this as a group and get a document back to the TRA Board in the coming months.
- **NIGHT RECORDS** – The Committee had a request to consider if night records should stand from the QLD RBA State Titles. In summary:
 - It was noted that WRABF World Championships have never been shot at night.
 - RBA in Australia mirrors the WRABF rules and shooting and most of the committee could not recall any other club holding a State or National event at night.
 - The committee felt the record cannot be considered as all the other records that are in place have only been shot in daylight hours.
 - The committee then also considered creating night records but again as no one else has done this in the past or the foreseeable future it would be a very limited and unfair record to create or hold.
 - The committee recommended that any Australian Records shot to WRABF rules can only be claimed if shot during daylight hours.
 - NEXT RBA COMMITTEE MEETING SUN JUNE 25 - 7pm

Directors resolved that any records shot at night would stand subject to meeting the requirements under the existing Policy and Procedure for TRA Record Score Claims.

- 9. Promotions / Marketing Report:** A verbal report was received. In summary:
- Updated starter pack and TRA brochure documents have been completed and are ready for uploading to the TRA website and distribution to member organisations, affiliated clubs and members.
 - The TRA Promotions and Marketing Coordinator has also been tasked with updating the Active Target Program Activity Leader's Guide, Participant's manual and Bench Rest Booklet.
 - The May newsletter was received during meeting and was distributed to member organisations, affiliated clubs and members on 2nd June.
- 10. Shooting Australia Target Shooting Sports Partnership Project Update:** The final Rifle Working Group Meeting was conducted via web conference 24/05/2023. In summary:
- Activity Leaders Guide and Participant's Workbook has been forwarded to the TRA Marketing and Promotions Coordinator to develop more aesthetically appealing versions.
 - A full summary of the project will be presented to the Shooting Australia's Members Forum on 13th June 2023 and to the ASC Participation Leaders Conference (6th – 7th June 2023)
 - Final reports to ASC are due post 30th June 2023 and to be turned into a media piece by Shooting Australia for distribution.
 - QTS advised that a date and program set for Target Sprint Challenge at Sheldon College with teams of 4 and up to 3 x teams per school / community group.
 - QTS have agreed in principle to purchase another 12 x Eco-aims optical rifles to further develop the project across a wider geographical area.
 - TRSA has ordered 4 x optical rifle sets from Eco-aims to commence the development of a target sprint program in South Australia.
- 11. 2023 Oceania Championships:** The 2023 Oceania Championships will be held at BISC in Brisbane from 30th October – 6th November.

In previous years, TRA Ltd has offered some financial assistance to members selected in Australian Teams to compete in the event. This assistance particularly focussed on those selected in “B” and “C” teams as their costs were not fully covered by Shooting Australia.

TRA Ltd will contact Shooting Australia to ascertain what funding will be provided by Shooting Australia to members of Australian Teams selected for the event prior to allocating any funding.

- 12. Target Ammunition Report:** To date 2023 sales / orders amount to 145 x cases (725,000 rounds) of .22LR ammunition and 200 x tins (100,000 rounds) of air pellets.

Last week ELEY UK advised NIOA that they have had some machine breakdowns, so they are now a couple of months behind in production.

This means that the order that was supposed to leave in April will not leave now until June and is not expected to arrive until August.

A shipment of Lapua / SK ammunition was also due to arrive on 9/06/2023, however the shipment has also been delayed until August. Additionally, the shipment will not cover the amount of ammunition currently backordered on all products.

Beretta Australia have advised that the shipment of RWS ammunition and pellets expected to arrive on 30th June 2023 has now been delayed until 25th August 2023.

- 13. Vote of Thanks to outgoing Executive Officer:** The Board of Directors thanked Richard Toye for his contribution to the organisation since 2014.

Next Meeting – 6th July 2023 at 7pm AEST via Web Conference

- 14. Meeting Closed: 8:30pm (AEDT)**

Corporate Timeline for 2023 – 2024			
End of Year Financial Statements		Corporate Matters	
Event	Date	Event	Date
Stock Take	31 st December 2023	Preliminary Notice of AGM, Resolutions and director nominations to Member Organisations	25 th January 2024
Figures to MHW to prepare Statutory accounts	By 25 th January 2024	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	1 st March 2024
Final accounts prepared (by MHW)	21 st February 2024	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	8 th March 2024
Directors approve Accounts by circular resolution	1 st March 2024		
AGM – 11th May 2024 (via Web Conference)			