

TARGET RIFLE AUSTRALIA LTD
SUMMARY OF DIRECTORS MEETING

2nd March 2023

HELD VIA WEB CONFERENCE

1. **Attendance:** All directors and executive officer present.
2. **Apologies:** Nil
3. **Financial Reports:** The audited financial statements for the year ending 31st December 2022 for were distributed prior to the meeting.

Directors approved the audited financial statements for distribution to member organisations for acceptance at the 2023 Annual General Meeting. The statements will be distributed in conjunction with the AGM documentation no later than 10th March 2023

4. **Executive Officer Recruitment:** The matter of recruitment of a new Executive Officer is ongoing as a suitable remuneration package between TRA Ltd and the only candidate has yet to be finalised.

The current EO reiterated his desire to retire sooner rather than later, but indicated that he would honour the commitment made to the board to continue in the role until 30th June if necessary. The EO expressed the hope that a successful resolution can be found before 30th June as he will not be continuing in any capacity beyond that date.

The President of TRA Ltd will continue to investigate options for the recruitment of a new Executive Officer.

5. **Approval of Updated CDDP Policy:** An updated CDDP Policy was circulated prior to the meeting. The updated policy is a requirement by Sports Integrity Australia in response to a number of legal issues raised by the previous policy. Directors resolved to accept the policy and set an implementation date of Friday 3rd March 2023 via circular resolution on 17/2/2023. EO formally notified Sports Integrity Australia on the same date.
6. **Approval of National Aggregated Insurance Scheme:** A quotation was received from Marsh Insurance via email on Wednesday 8th February 2023 giving TRA Ltd the option to move to the National Aggregated Insurance Program developed in conjunction with Shooting Australia and its other member organisations.

The proposal would move TRA Ltd.'s Public Liability, Management Liability and Group Personal Accident Policies to the new program on the expiry of TRA's existing policies at a saving of approximately 17% on the existing premiums.

At the time of renewal, TRA have the option to either short term the policy until December 2023 or lengthen the policy period out until December 2024 depending on the Board's preference at the time and insurer's acceptance.

Directors resolved to accept the quotation and to endorse TRA to the national programme from August 2023 until December 2024 (depending on the insurer's acceptance at the time.) when the existing policies fall due.

7. **Child Abuse Insurance Coverage:** Correspondence has been received from TRV concerning the need for Incorporated Associations to have Child Abuse Insurance coverage to be able to access Victorian Government grant funding. This is a legislated requirement which has been backdated to 2019.

The current TRA insurance policy documents specifically exclude coverage for child abuse and other criminal activities.

Marsh insurance has been contacted concerning this matter and has confirmed that the exclusion clause also extends to the national aggregated insurance program as well. Marsh Insurance is currently investigating options and have advised that they may need to seek a solution from an insurer who isn't involved in the national program placement.

The TRA Ltd Board of Directors will consider including this insurance coverage for all TRA member organisations, affiliated clubs and members as soon as practically possible upon receiving Marsh's advice concerning this matter.

8. 2023 TRA National Championships Update A verbal update was provided. In summary:

- Entries close Friday 3rd March 2023. This has been widely promoted throughout the member organisation, affiliated club and member networks as well as the TRA website and social media platforms.
- As at 1/3/2023, WASRA advised that there were 49 entrants to the event with more expected by the entry closure date.
- ELEY ammunition sponsorship for the event (2 x cases of Tenex and 2 x cases – 24 boxes of .177 air rifle pellets arrived with the 2nd shipment into Australia on 27th February. This ammunition has already been freighted to WA with the West Australian Rifle Association (WARA) taking delivery of the consignment on behalf of WASRA.
- WASRA has also received the medals and badges / ribbons for the event, together with whatever promotional items left over from previous events could be supplied.
- ELEY has advised that they will endeavour to dispatch additional promotional materials on 6th March, however this may not arrive in time for the event.

A request was received from WASRA on 2/3/2023 that the TRA Board that endorse adapting the teams' events to be three (3) persons instead of the noted four based on the entries received to date.

This would apply to 50m Prone, Bill Eddy Dual Range, 50m Benchrest, and Dual Range Benchrest.

At this point in time, in due to numbers, there are no other teams' events, and no Junior teams events being contested this year.

Directors discussed the request and resolved to endorse the proposal based on entry numbers received to date.

9. TRA Online Competition Update: A verbal update was provided. In summary:

- Round 1 completed last Sunday
- 128 people registered with 140 scores registered for Round 1 across all disciplines
- Cornerstone Web Systems have updated the database and the online competition series has been moved across to the new database.

10. Review of Supplementary Rules A.24.6, A.25.3.2 and A.25.3.3 (Rear Bag Rules): A verbal update was provided. In summary:

- The rear bag rule will not be strictly enforced at the 2023 TRA National Championships.
- A majority of member organisations were not in favour of changing the existing TRA Supplementary Rules in relation to the rear bag. Further investigations and testing of the pliability of rear bags in reference to Rules A.25.3.2 and A25.3.3 are ongoing.
- The technical committee has also resolved to edit the TRA Auflage supplementary rules so that they are consistent with the ISSF rules for supported rifle.

11. 2024 TRA National Championships Program Approval: The draft program for the 2024 TRA National Championships was circulated to directors for review prior to the meeting. QTS also expressed a preference for Alex Maranik to be appointed as the TRA Technical Delegate for the event. Mr Maranik was contacted and accepted the position, subject to board approval.

Directors resolved to approve the program and appoint Alex Maranik as TRA Technical Delegate for the 2024 TRA National Championships.

12. Coach educator proposal and funding commitment: A proposal concerning Coach Educator training developed by Shooting Australia was tabled prior to the meeting. In summary:

Outline of proposed Coach Educator Program

The program proposal and cost allocation outlined in this document has been formulated based on the work of the SACRG and discussions from the meeting held on 17 August.

SA will be looking to facilitate a further meeting with MO representatives to discuss the proposal and seek feedback by 13 January 2023 before any action is undertaken.

Key objectives

Engage key people from each participating MO to provide upskilling in coach education practices that educates and empowers them to actively deliver and support delivery of coaching courses for their shooting discipline.

Proposed outcomes

- Cohort of Coach Educators delivering quality Coaching Courses
- Development of a community of Coach Educators who support each other and collaborate to drive standards of coach education across participating disciplines
- Increased engagement of Coach Educators at state level

Proposed attendees

- Four representatives per Member Organisation (as appointed by each MO)
- SA Coach Education Advisor (Tricia van Nus)
- SA representative
- Guest Speakers as required

Draft Schedule for in person workshop:

Dates – early March 2023

Location – Brisbane

Time period required - Two days, one night

Key content to be delivered

- Facilitator & Presenter Course – Delivered by Tricia
- Run through on course delivery for Club Coach/ L1 and Competition Coach/ L2
- Guest speaker – TBC based on areas of focus
- How to support delivery at state level

Cost allocations

Key expenses will include

- flights to Brisbane
- airport transfers
- accommodation and
- catering.

Total expected cost estimate is approximately \$20,000. SA will commit to contributing \$10,000 and each MO contributing \$2,500.

Directors discussed the proposal and resolved to support the proposal and commit to the \$2500 funding requirement.

The TRA coaching committee will liaise with Shooting Australia to source suitable candidates for the workshop.

13. TRA – RBA Bench Rest Committee Report: A written report was distributed prior to the meeting. In summary:

The RBA Committee met on 6th February 2023. Stuart Neale replaced Neil Digweed on the committee at the request of QTS and with the approval of the TRA Ltd Board of directors.

A 2023 RBA Nationals update was presented, noting that the committee is waiting on SISC to approve or reject 50m air rifle unlimited at the range.

The committee is also waiting to finalise entry fees to the venue from SISC so the flyer can be finalised. A draft flyer and also a draft 2025 World Championship qualifying flyer will be prepared for the committee to review and provide feedback.

The 2024 RBA Nationals were confirmed and the committee was advised that the TRA Board has approved the application by Target Rifle Geelong in Victoria.

Qualifying, the committee discussed qualifying and the draft flyer, it was noted that the new system will give Australia a greater chance at medals and also shooters the chance to shoot in multiple events.

It was suggested that TRA Ltd send a proposal to the WRABF to pay 75% of the entry fees early with the balance of the entry fees to be paid one to two months prior to the event rather than 100% of the fees being paid up front for consideration at the WRABF General Meeting to be held during the 2023 World Championships.

It was also suggested that the WRABF consider removing the word Varmint from the WRABF Rifle classes.

The suggestions have been referred to the RBA committee for consideration and to determine any other agenda items to be considered at the WRABF General Meeting.

14. **TRA Monthly E-Newsletter:** An E-Newsletter compiled by TRA Ltd. Marketing and Promotions Coordinator has been distributed to member organisations affiliated clubs and members. It is anticipated that future E-Newsletter will be published on a monthly basis.

The marketing and promotions coordinator has been tasked with a number of priorities:

- Establishing a wider TRA Ltd social media presence (e.g., Twitter, Instagram, etc.)
- Promotion of the TRA National Championships
- Commence considering and sourcing sponsorships for the organisation where possible and perhaps developing a multi-tier sponsorship / partnership proposal to submit to potential sponsors.
- Work on setting up contact networks with the different TRA Member Organisations.

15. **TRA Ltd Website Updates:** The majority of website updates were completed in late February. A number of additions including media galleries are still to be finalised.

16. **Shooting Australia Target Shooting Sports Partnership Project Update:** A verbal report was provided. In summary:

- Three States now using the equipment and involved in the project.
- SOP and Risk assessment documents sent to Scouts WA for their use.
- Rifle Failure in SA has been temporarily rectified with a replacement from QLD.
- Replacement Rifle on order with Eco-aims together with some extra targets that can be used as replacements if required. PM to sign off on the new order.
- Discussions with QRA to provide more funding for equipment to be used in conjunction with QTS.
- Shooting Australia to investigate the possibility of editing the Safety Video footage from R. Ross to finalise this video.
- Next reporting period for Shooting Australia will be June 2023.
- Little progress in school-based programs in QLD as decision made to conduct programs in term 2
- PM will visit local athletics club in Toowoomba in near future to conduct a target sprint activity.
- Interschools target sprint day scheduled for July 23rd

17. **Target Ammunition Report:** The second shipment of ELEY ammunition arrived on 27th February and some back orders from member organisations have been processed. The shipment did not contain any ELEY Team so all backorders of this product remain in place.

There is no indication to date as to when the third shipment of ELEY ammunition will arrive in Australia, nor is there any indication to date as to when the next shipment of Lapua / SK ammunition will arrive.

To date in 2023, orders have been placed on behalf of our member organisations for 70 x cases (350,000 rounds) of .22LR ammunition.

Member organisations are encouraged to continue placing ammunition orders on back-order so that they will be processed before any left-over stock is released for general sale.

TA Pty Ltd has also confirmed that Outdoor Sporting Agencies is no longer the official importer / distributor for RWS products and that Beretta Australia are the new distributors. TA Pty Ltd will approach Beretta Australia to negotiate a possible arrangement.

18. **Next Meeting – 30th March 2023 at 7pm AEDT via Web Conference**

Corporate Timeline for 2022 – 2023			
End of Year Financial Statements		Corporate Matters	
Event	Date	Event	Date
Stock Take	31 st December 2022	Preliminary Notice of AGM, Resolutions and director nominations to Member Organisations	27 th January 2023
Figures to MHW to prepare Statutory accounts	By 27 th January 2023	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	3 rd March 2023
Final accounts prepared (by MHW)	23 rd February 2023	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	10 th March 2023
Directors approve Accounts by circular resolution	3 rd March 2023		
AGM – 13th May 2023 (via Web Conference)			

Proposed Corporate Timeline for 2023 – 2024			
End of Year Financial Statements		Corporate Matters	
Event	Date	Event	Date
Stock Take	31 st December 2023	Preliminary Notice of AGM, Resolutions and director nominations to Member Organisations	25 th January 2024
Figures to MHW to prepare Statutory accounts	By 25 th January 2024	Last day for receipt of Elected Director nominations, Special and Ordinary Resolutions	1 st March 2024
Final accounts prepared (by MHW)	21 st February 2024	Despatch of final agenda for AGM and all related documents (including end of year financial statements)	8 th March 2024
Directors approve Accounts by circular resolution	1 st March 2024		
AGM – 11th May 2024 (via Web Conference)			